



Annual Rate Contract for supply of Chemicals, Glassware,
Plastic ware, Filter paper, and Gases

at

Doon University, Dehradun

Tender No:	E-02/RC/DU/2026-27
Tender Publish Date:	16/05/2026 at 04:00 pm
Last Date of Submission:	01/06/2026 at 05:00 pm
Pre-Bid meeting :	21/05/2026 at 11:30 am

Doon University, Dehradun

Mothrowala Road, Kedarpur, Dehradun – 248012 (UTTARAKHAND)

Email: spo@doonuniversity.ac.in,

website: <https://www.doonuniversity.ac.in>



Store & Purchase Office

Doon University, Mothrowala Road, Kedarpur, Dehradun (Uttarakhand)

No. E-02/RC/DU/2026-27

Dated 16.05.2026

TENDER NOTICE

Bids are invited under a Two-Bid System for the University Rate Contract 2026–27 (valid for one year) from manufacturers or authorized dealers/distributors for the supply of Chemicals, Glassware, Plasticware, Gases, and Filter Papers.

Tender documents and detailed information are available on the Uttarakhand Government e-Procurement website: www.uktenders.gov.in

The last date for submission of tender documents is 01.06.2026. The Technical Bids shall be opened on the scheduled date and evaluated by the Purchase Committee. Financial Bids of only those bidders who are found technically responsive and qualified shall be opened subsequently on a date to be notified separately through the e-Procurement portal/e-mail.

Tender fee: Rs. 2360.00

The Category wise EMD and Turnover requirements for eligibility.

Table A

Sr. No.	Items Category	Turnover in Lakhs	Amount of Earnest Money	Eligible firms
1	Chemicals/Reagents	100	Rs 25000.00	Manufacturer/Authorized Dealer
2	Glassware/Lab ware/Plastic ware/Filter paper	100	Rs 20000.00	Manufacturer/Authorized Dealer
3	Gases	50	Rs 10000.00	Manufacturer/Authorized Dealer

Note:- Supporting original literature and catalogue must be provided along with the technical bid.

Store & Purchase officer

1. BID SCHEDULE

Tender No.:	E-02/RC/DU/2026-27
Tender Date:	16.05.2026
Pre-bid meeting:	21.05.2023, 11:30 AM at SPO Office, Doon University
Validity of Bid:	90 days from the date of submission of the offer
Item Description:	as per Table 1
Tender Type	Two Bid System
Last date & Time of submission of Tender :	01.06.2026, 5:00 PM
Date & Time of Financial Bid Opening:	Will be intimated to the bidders who are technically qualified.
Tender Fee (nonrefundable):	Demand Draft for Rs 2360/- (Rupees two thousand three hundred sixty only) drawn in favor of Doon University from a Nationalized Bank / Scheduled Commercial Bank payable at Dehradun.
Earnest Money Deposit/ Registration fee:	The Tender Document Fee, as applicable to the item category mentioned in Table-A, shall be submitted in the form of a Demand Draft (DD) drawn in favour of Doon University, payable at Dehradun, from any Nationalized Bank or Scheduled Commercial Bank. The Tender Document Fee shall be submitted separately and must not be combined with the Earnest Money Deposit (EMD) under any circumstances.
For any clarification contact	Dr. Vipin Kumar Saini 0135-2533134, 135
Email:	spo@doonuniversity.ac.in

2. Eligibility Criterion

- 2.1 The Bidder's Firm should have existence for minimum period of 5 years. (Copy of Certificate of Incorporation/ Registration Certificate of the Firm is to be submitted).
- 2.2 Copy of the PAN card and GST of the firm.
- 2.3 The Bidder must not be blacklisted/suspended or any service-related dispute with any organization/ Govt Organization in India or outside. Provide a declaration to that effect as per *Annexure I*.
- 2.4 Client Details: The Bidder should have 3 or more Rate Contracts with any Educational Institution/R&D Laboratory/Govt. Organization in the **past Five years for similar items**. Copies of such rate contracts must be enclosed with the technical bid, and provide related details as per *Annexure II*.
- 2.5 The Bidder should have an Average Annual Business turnover as specified in Table-A for each item category for the last 3 financial years (2022-23, 2023-24 & 2024-25) and shall enclose the audited balance sheet for proof of the same. A Certificate from a Chartered Accountant (CA) certifying the annual turnover of the bidder for the last three financial years is mandatory and must be attached with the bid.

2.6 The Bidder should have filed ITR for the last three financial years i.e., FY 2022-23, 2023-24 and 2024-25. (Submit a Copy of the ITRs and filed acknowledgment).

2.7 If the Bidder is a Local Distributor/dealer/Stockiest, it is mandatory to attach authorization certificate along with the bid. However, the details of the Manufacturer are necessary. The authorization must be valid for next one year (duration of rate contract).

2.8 Acceptance of Terms and Conditions-*Annexure III*.

Table 1. Technical Specification

Chemicals/Reagents¹	Glassware/Lab ware/Plastic ware/Filter paper	Gases²
Hi-Media Laboratories	Borosil Ltd.	Sigma Gases
Merck (India)	Galssco Laboratories Equipment Pvt. Ltd	Indian Oxygen Co. Ltd
Sigma Aldrich	Jain Scientific Glass Works	Linde India
Merck (Imported)	IKA Laboratories	Inox Air Products Pvt Ltd
Loba Chemie	ANTS Ceramics	Any other reputed brand
S.D.Fine	Tarson Products Pvt Ltd.	
Avantor/Renchem	Riviera Glass Private Limited	
Qualigen	VB Ceramics	
Accustandard	Vinsil Glass Works Limited	
Thermo Fisher /Alfa Acer	Eppendorf India	
TCI Chemicals	Supertek Glassware	
Abdos Labtech Private	Genaxy	
SRL	VWR/Avantor	
Spectrochem Pvt. Ltd	Whatman/Cytiva	
Central Drug House	Axiva	
Briti Scientific	Remi	
Alfa Aesar	OM Sons	
Across	Duran	
Clearsynth	Perfit	
Advent Chembio	Any other reputed brand	
Mollychem		
Qualichem		
Any other reputed brand		

¹ Above all items/solvents chemicals preferably as per ISO 9001-2008 and NABL certified materials.

² For Chromatography and spectroscopy grade gases (Helium, Hydrogen, Nitrogen, Oxygen, Acetylene, air, methane, ethane, Nitrous oxide, CO₂, and other scientific gases), The Gases must be of UHP or defined IOLAR grades with double stage SS regulators.

Please Note:

- i. It is mandatory to submit latest published catalogue (e-copy) cum price list of the manufacture along with the technical bid. (Scan copy will be also be allowed)
- ii. Delivery is required at Doon University, Dehradun.
- iii. An authorized dealer can participate with a valid authorization certificate from OEM along with discount offered and other terms and conditions of supply. If OEM is participating, list of Authorized dealers, on whom the order can be placed by Doon University, Dehradun from time to time as per requirement, should be provided. These dealers have to honor the discount offered and other terms and conditions of supply to which manufacturers and OEMs have agreed.
- iv. Provision for collection of empty chemical bottles/containers may be included in the scope of the contract.
- v. In case of gases, available gas cylinder capacity should be mentioned, so that supply as per gas cylinder capacity required can be obtained.
- vi. Supply of gas cylinders to be made on “door delivery basis” including loading of empty and unloading of full gas cylinder at Doon University.
- vii. Gas Cylinder must be properly tested with caps.
- viii. Test certificate for each gas cylinder at the time of delivery to be furnished from concerned authority.
- ix. We will not pay for any gas cylinder deposit or rental as the same will be returned after its use.
- x. Gas suppliers will arrange for refilling of our gas cylinders also for different gases.
- xi. The supplier shall ensure the collection of empty gas cylinders for refilling and timely return to Doon University, Dehradun
- xii. OEM/authorized dealer for the OEM on Rate Contract other than mentioned at Table 1 (Technical Specification) may also participate provided that they are already in Rate Contract with CFTIs, CSIR Labs, IIT, or Center/State University. (Submit RC copy with the Institute/Organization)

3. Instructions for the Bidders

- 3.1 The stores offered should be strictly according to the brand/specifications as mentioned in the tender documents.
- 3.2 Earnest Money as per conditions stipulated (according to number of item categories), as per Table A, shall be deposited along with the tender/technical bid in the shape of a DD and should be sent directly to University before the Tender opening date. Tenders without earnest money will not be accepted. In case the tender is not accepted for the award of contract the Earnest Money shall be refunded after its finalization. The EMD should be drawn from the account of the tendering firm otherwise tender shall be rejected.
- 3.3 Firms black-listed by any of the departments of Central/State Govt. or Doon University need not tender.
- 3.4 Interim enquiries or subsequent offers if any will not be entertained.
- 3.5 Tenders which do not fulfill all or any of the above conditions or are found incomplete in any respect are liable to be rejected.
- 3.6 Earnest Money Deposit (EMD) of unsuccessful bidders shall be refunded after finalization of the tender process. EMD of the successful bidder shall be retained as Performance Security.
- 3.7 The acceptance of tenders rests with the Vice-Chancellor of the University who does not bind himself to accept the lowest tender & reserves the right to reject or partially accept any or all the tenders without assigning any reason whatsoever thereof.
- 3.8 A certificate of the Manufacturer/Indian Agent specifying their status may be submitted along with the tender without which the tenders are liable to be rejected.
- 3.9 The maximum discount on the manufacturer's price list offered by the bidder should be indicated clearly in figures and words.
- 3.10 The tender should submit the manufacturer's price list duly signed & stamped by the bidder duly supported with the latest amendments & revisions as well as additions made by the manufacturer for the specific brand/product. No overwriting or cutting on the price list is allowed.
- 3.11 The price list submitted along with the tender by the manufacturer/supplier for the rate contract should contain the brand name of each & every item listed in the price list.
- 3.12 The Rate Contract shall remain valid for one year from the date of issue of award/contract agreement. In unavoidable circumstances, the Rate Contract may be extended for a maximum period of three months on the same rates, terms and conditions with mutual consent of both parties and approval of the competent authority, in accordance with Uttarakhand Procurement Rules, 2025.
- 3.13 On allocation of any work, the deduction of taxes & other dues if any shall be made from the bill concerned as per University rules.

I have read all instructions carefully and promise to abide by them during the period of the rate contract.

Signature of bidder

With seal

Date:-.....

- (In case it is awarded to the firm) _____
10. Please indicate if you are on the Rate Contract with GeM

- (if Yes, please attach a copy)
11. The annual turnover for the last three years.
- (a) 2022– 23 Rs. _____
- (b) 2023– 24 Rs. _____
- (c) 2024– 25 Rs. _____
- (certificate from CA is Mandatory)
12. Details of clients _____
- (List to be attached separately)
- (As per Annexure-II)
13. Details of single largest order complied during last year
- (a) Name of client & address _____
- (b) Amount _____
14. Indicate the after sales service available (Especially in Uttarakhand, Certificate from The manufacturer must be enclosed)
- (a) No. of Engineers and other technical staff _____
- (b) No. of Venders _____
- (c) No. of Service stations _____
15. Quantum of supplies to Doon University _____
- during 2024-25 if any.
- (Department wise abstract to be attached separately)
16. Please certify that you are not blacklisted by any an affidavit on a Non-Judicial stamp department of Central/State Govt. or Doon University or any Public Institution (attach Notarized affidavit worth Rs.100.00)
17. Please enclose separately the technical _____
- specifications/ price list etc. of the product for which tender rates are submitted
19. Authorized dealer's name and address, along with a recent authorization letter
- Phone No. Mobile No., Fax No. _____

E-mail address: _____

I/We certify that all the information given above is correct and we will be responsible for all damages caused to University due to false information. The necessary certificate of the manufacturer certifying this firm being the sole distributor/manufacturer is enclosed herewith in the original.

Doon University reserves the right to cancel the above rate contract without prior intimation and without assigning any reason thereon.

Yours faithfully,

(Signature of the bidder)

Name of the firm with seal

Enclose:-

Below mentioned documents must be attached in the order indicated hereunder: -

1. Technical bid form duly signed.
2. General Terms & Conditions duly signed.
3. Instructions to the bidders duly signed
4. Copy of Earnest Money/ Registration fee in the form of DD.
5. Self-attested copy of manufacturing license from the appropriate authority, if applicable.
6. Self-attested copy of the certificate of manufacture/dealership/distributorship, if applicable.
7. Self-attested copy of GST registration certificate.
9. Year-wise turnover for last three years. (only extract of the relevant portion of Profit & loss A/c, Balance sheet & sales tax documents for proof of turnover duly signed by C.A)
10. Last three years Turnover Certificate from (C.A.).
11. Manufacturers must submit a certificate (in case supply through Authorized Dealer) along with the application about the entire responsibility of their dealer for supplies/product's quality and any misconduct on part of their dealer in case the supply is to be made through a dealer, etc.
12. Notarized affidavit regarding non-blacklisting worth Rs.100.00 as per *Annexure-I*
13. List of Clients as per *Annexure-II*
14. Letter accepting all terms and conditions as per *Annexure-III*
15. Declaration regarding the rates that the quoted rates are not higher than the rates at which the items are supplied to state/central government or their undertaking as per *Annexure-IV*.
16. Before sending/submitted the tender, the bidder should read carefully, the attached terms & conditions, special terms & conditions, instructions to the bidder, etc.
17. A soft copy of the price list must be attached.

Signature of bidder

With seal

General Terms & Conditions

(Jurisdiction- Dehradun, Uttarakhand)

1. Prices: The price should be quoted in the percentage format (offered discount) and must include all packing and delivery charges. The offer/bid should be exclusive of taxes and duties, which will be paid by the purchaser as applicable. However, the percentage of taxes & duties shall be clearly indicated.
2. The price list⁴ must be certified of uniformity of rate throughout the country.
3. Incomplete and conditional bids shall be liable for rejection.
4. Rates quoted should be F.O.R. destination including all outside stations of the University. The rates must include packing forwarding and transit insurance charges. The same should be insured against pilferage, theft, loss, or breakage during transit by the supplier before dispatch is made. The responsibility in this respect will be of the supplying firm and not of the University.
5. Supply of the goods is acceptable on a bill basis only. R.R./documents through the bank are not acceptable.
6. University will not to make any part payment if full supplies are not made in accordance with the Purchase Order/Letter of Intent.
7. Payment shall be made within 45 days from the date of receipt of goods in proper/satisfactory/ working conditions.
8. Tender documents must be submitted consisting of notice inviting tender, tender form (technical and/or financial), general terms & conditions of supply, special conditions if any, and instructions to the bidders.
9. The bidder should be submitted along with a demand draft in favor of Doon University, Dehradun. Tenders without proper earnest money/registration fee shall not be considered. No Cheque shall be accepted.
10. The successful bidder shall submit the duly signed and unconditionally accepted Contract Agreement within 14 days from the date of issue of the contract. Failure to do so or to furnish the required Performance Security, if applicable, may result in cancellation of the award and forfeiture of Bid Security/EMD, as per Uttarakhand Procurement Rules, 2025.
11. The purchaser has the right to forfeit EMD in case of any breach of contract committed by the supplier. The supplier will have to attach a certificate to the effect that the material to be supplied will be of the specification conforming to the standard of the item specified in the attached schedule.
12. Supply of ordered material should be/ required to be completed within stipulated date/ time from the date of issue of firm order failing which the University reserves the right to forfeit the earnest money and cancel the order. The part supply shall not be accepted normally however in genuine cases, permission may be granted.
13. The supplier should quote clearly in figures and words the rate and amount tendered by him. The amount of each item should be worked out & requisite totals given including all charges F.O.R. destination.
14. The supplier shall furnish the all Annexures attached with this tender document duly filled and signed.

⁴ Only soft copy of the price list should be submitted along with the tender document. DO NOT upload the scanned copy.

15. GST or any other tax or other charges on the material, which has not been mentioned while quoting their rates shall not be paid by the University under any circumstances.
16. The terms & conditions given by the supplier will not be binding on us. Conditional tenders shall be rejected at the sole discretion of the competent authority of the University.
17. The manufacturer should mention the address of the manufacturing unit so that the site may be inspected if required.
18. In case of a supply order being placed on you:
“As time is the essence of this order, the date of delivery should be strictly adhered to otherwise the University reserves the right not to accept delivery in part or full and claim the liquidated damages 1% per week subject to a maximum of 10% of the total value of the supply order.
19. Force Majeure: The Supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
 - (i) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
 - (ii) If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
20. The bidder shall comply with the Code of Integrity for Public Procurement and shall not indulge in any corrupt, fraudulent, coercive, or collusive practice during the procurement process.
21. The bidder shall at all times indemnify the purchaser, at no cost to the purchaser, against all third-party claims of infringement of patent, trademark, or industrial design rights arising from the use of the goods or any part thereof, with respect to the goods quoted by the supplier in its offer.
22. The tender so submitted shall be governed by the laws of Govt. of India and be interpreted in accordance with such laws.
23. Any dispute arising in process of the tender, the matter shall be referred to the sole arbitrator who in such cases shall be the Vice-Chancellor, Doon University, Dehradun, and whose verdict shall be binding on both the parties.
24. The bidders may be called for technical discussions by the purchase committee duly constituted or nominated by the Competent Authority of this University.
25. The bidder must supply a three-dimensional drawing of the instrument, whenever needed which they proposed to supply along with the relevant literature.
26. The acceptance of a tender will rest with the University which does not bind itself to accept the lowest tender and reserves itself the authority to reject or partially accept, any or all the tenders received without assigning any reason.

27. The University reserves the right to place an order for the scheduled quantity and/or part thereof.
28. Tenders are likely to be rejected in case it does not conform to the specifications, terms, conditions, etc as laid down.
29. The Rate Contract shall remain valid for one year from the date of issue of award/contract agreement. In unavoidable circumstances, the Rate Contract may be extended for a maximum period of three months on the same rates, terms and conditions with mutual consent of both parties and approval of the competent authority, in accordance with Uttarakhand Procurement Rules, 2025.
30. The supplier should invariably incorporate guarantee/warranty clauses in his offer wherever applicable. While incorporating the G/W clause, nature & duration should be specifically mentioned.
31. If during the currency of the contract, the price(s) of the contracted stores falls, the supplier shall have a binding to charge the prevailing lower rates against the higher contract price. However, the purchaser is not liable to compensate the supplier for any hike in the contract price during the contract period.
32. Free replacement will be made against defective/damaged supplies by the firm/supplier at their own cost & risk.
33. Supplies will be strictly as per brand and specifications as specified in the rate contract. Container and product must bear the brand name, lot no., batch no., date of manufacturing and date of expiry, etc., as the case may be. Substandard supplies shall be rejected out rightly and the supplier shall be held responsible to make good the loss so incurred and the University shall take necessary action against the firm/supplier, as deemed fit.
34. The consignment shall be booked always in favor of the consignee only and as per instructions mentioned in the purchase order.
35. The University Rate Contract will be done on the basis of existing guidelines of the Central Vigilance Commission.
36. No subsequent change will be made in the authorized dealership indicated in the tender document.
37. Bidder must have enclosed along with the technical bid, the latest original catalogue showing important features and an M.R.P. list of each item/model.
38. The participating firm if required can depute only one authorized representative to deal with their tender, whose signature must be duly verified by the bidder, no other person will be allowed to deal with the tender.
39. There is no schedule of supplies and the University does not guarantee that order shall be placed with any party with whom the rate contract has been done.
40. The bidder should enclose all required certificates in the same order as mentioned above & serialize them accordingly.
41. The HSN Codes, applicable rates of GST must be quoted invariably.
42. The discount, over and above of catalogue price, offered by Manufacturer and Dealer, if any must be quoted.
43. Before sending/submitting the application/tender, the applicant should read carefully the attached terms & conditions and instructions sheet.

Store & Purchase officer

I have read the above terms & conditions and the instructions attached herewith and understood them carefully and agree to abide by the same.

Signature of Bidder (with seal)

ANNEXURE-I

DECLARATION REGARDING CLEAN TRACK

(Declaration of Clean Track Record (On Rs. 100/- Stamp paper duly Notarized))

Date:

To,

Doon University

Dehradun-248012

Sir,

Ref: Tender No. ----- for Annual Rate Contract for the Supply
of ----- for the year 2026-2027.

I/We carefully gone through the Terms & Conditions contained in the above-referred RFP.
I/We hereby declare that my Company/Firm is not currently debarred / black listed by any
Government/Semi-Government Organizations/ Institutions in India or abroad. I /We further
certify that I'm a competent officer in my Company / Firm to make this declaration.

Or

I/we declare the following

Sr. No.	Country in which the company is debarred / blacklisted / case is pending	Black listed / debarred by Government / Semi-Government Organizations / Institutions	Reason
	Since when and for how long		

(NOTE: In case the Company/firm was blacklisted previously, please provide the details regarding the Period for which the company/firm was blacklisted and the reason/s for the same)

Yours faithfully,

(Signature of the Bidder)

Name

Designation

Seal

ANNEXURE II

CLIENT DETAILS

To,
Doon University,
Dehradun-248012

Sir,

Sub: Tender No. -----for Annual Rate Contract for the
Supply of ----- for the year 2026-2027.

I/We hereby mention following list of our clients which mention 3 or more Rate Contracts with the R&D Laboratory/Central Universities / Govt. Organization in the past three years for the similar items. Copies of such rate contracts is enclosed with the offer

Sr. No.	Name of The Client	Purchase Order/Rate Contract Details	Amount of Order

Yours faithfully,

(Signature of the Bidder)

Name

Designation

Seal

Business Address:

Date:

Encl: as above

ANNEXURE-III

Declaration for Acceptance of Terms and Conditions

To,

Doon University
Dehradun 248012

Sub: Tender No. ----- for Annual Rate Contract for the Supply of ----
----- for the year 2026-2027.

Sir,

I've carefully gone through the Terms & Conditions as mentioned in the above referred RFP document. I declare that all the provisions of this RFP are acceptable to my company. I further certify that I'm an authorized signatory of my company and I am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name

Designation,

Seal

Date :

ANNEXURE-IV

CERTIFICATE OF UNIFORMITY OF PRICE

Certified that the Price List/Price Catalogue of M/s. (Name of the company _____) for categories of item of the tender notice being submitted against rate contract by us for reference no. _____ dated _____, for the financial year 2026-2027 is uniform price list throughout the territory of India. In the event of this certificate is found false, Doon University can execute further necessary action against us whichever deem fit.

Name & Signature of Manufacturer/Distributor

with Rubber Stamp

Note: This letter of authority should be on the letterhead of the quoting firm and should be signed by a person competent and having the power of attorney to bind the same.