

## ACADEMIC AND ADMINISTRATIVE AUDIT CERTIFICATE

The External Quality Assurance Cell has conducted Academic and Administrative Audit of the Academic Year 2022-23 for Doon University, Mothorowala Rd, Doon University Campus, Kedarpur, Dehradun, Uttarakhand 248001

The purpose of the audit was to ensure that the academic and administrative practices followed in the campus are in accordance with the Academic policies adopted by the institution. With this in mind, the specific objectives of the audit were to evaluate the adequacy of the management control framework the Departments to ensure that they are in compliance with the applicable regulations, policies and standards.

During the initial planning of the audit, an analysis was conducted in order to identify, evaluate and prioritize the quality parameters in line with the global accreditation standards. The analysis was based upon an examination of the policies, manuals and standards that govern the academic quality and sustainability, on data analysis, and on the results of preliminary interviews with personnel considered key in the academic/administrative management in the campus. The criteria and methods used in the audit were based on the identified risks.

The methodology used included physical inspection, review of the relevant documentation, and interviews. Reliance was placed on the third-party data provided by the institution.

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Kahan Technologies Pvt. Ltd., RMZ Latitude Commercial, 10th Floor, Bellary Rd. Hebbal, Near Godrej Apt., Bengaluru, KA-560024

## Statement of Assurance

This audit has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing*.

In our professional judgement, sufficient and appropriate audit procedures were completed and evidence gathered to support the accuracy of the conclusions reached and contained in this report. The conclusions are based on a comparison of the situations as they existed at the time of the audit with the established Criteria

*Suman Nandy*

### Campus Technology

Suman Nandy, CISA, CISSP, ITIL (Foundation)



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**Academic and  
Administration  
Audit**

**2022-2023**

**Doon University**

## Introduction to Academic Audit

The main objective of an academic audit is to ascertain departments have put in place adequate and effective quality assurance mechanisms in terms of strategies, procedures, their applicability, that ensures quality inputs and consequently quality outputs; their agility in ensuring continuous improvements along with review of available resources, their optimal utilization, additional resource requirements for providing quality education.

An increasingly prevalent trend in the higher education scenario in India in recent years is the willingness and drive by institutions and universities to introduce systems and practices in their work environment and establish high standards and benchmarks to guide their performance in keeping with the institution's vision and mission. More and more of Institutions and universities in the country volunteer to subject their activities and performances to be critically reviewed and audited by national and international agencies. The contributions by national bodies such as the National Assessment and Accreditation Council (NAAC) in the educational sector, NABH in healthcare practices and NABL in laboratory practices have sensitized an increasing number of forward-looking establishments in the country to participate, learn and benefit from the expertise and readiness of these agencies to foster such participatory learning. Creation of internal quality assurance mechanisms that help to inculcate the gains made from such efforts in the day-to-day work ethics and organizational culture of the institution is an indispensable requirement in any quality assurance scheme.

Part – A

SL. No	Particulars	Answers
1	Has Institution appointed a permanent Registrar?	Yes
2	Is she/he Ph.D.?	Yes
3	Number of professional Programmes held for non-teaching staff in the last two years:	04
4	Is the perspective and strategic plan prepared and being followed in the Institution?	Yes
5	Office Automation	
	1 Administration	
	a. Admission Processes	
	- Online Admission	Yes
	b. Enrolment	Yes
	c. Maintenance of Records	Yes
	d. Declaration of Results	Yes
	2 Accounts	
a. Fees Collection	Yes	
b. Maintenance of accounts	Yes	
6	Is there a College website ?	Yes
7	Is it updated till 2018	Yes
8	Is the College Library automated?	Yes
	a. Record of Books	Yes
	b. Issue and Return of Books	Yes
9	Does the library provide open access facility?	Yes
	a. To all	Yes
10	Is there Internet facility in the library?	Yes
	a. For all	Yes
11	Is there an Anti-ragging Cell in the college?	Yes
12	Are there any Welfare schemes?	Yes
13	Is there a Women's Development Cell/Anti Sexual Harassment Cell?	Yes
14	Is there a functional Alumni Association? (Minimum of 1 meeting per year)	Yes
15	Do you organize Institution & Stake holders meet (minimum one meeting per year)	Yes

Sl.No	Particulars	Answers
1	Total Permanent Staff (Teaching)	59
2	A. How many faculties have attended FIP?	52
3	B. Faculties who have attended Refresher or Orientation Courses	52
4	Participation of Faculties in Capacity Building Workshops (CBCS, MMI, UDISHA, NME-ICT, KMP etc)	52

5	Innovative Practices	No Vehicle Day, Adoption of Plants by students, Adoption of Villages by School
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<i>Sl.No</i>	<i>Particulars</i>	<i>Answers</i>
1	Percentage of teachers with M.Phil as the highest qualification:	78%
2	Articles in refereed Journals, Books and Edited volumes	Yes
3	Are you generating resources through consultancy?	No
4	Sponsorship of events and resources generated	Yes
5	State /National/ International level Seminars/workshops/conferences organized during last 1year/ 2 years.	Yes
	a. Sponsored research projects:	07
	Completed	07
	Ongoing	0
	b. Unsponsored research	12
	Completed	12
	Ongoing	0

<i>Sr. No</i>	<i>Particulars</i>	<i>Score</i>
1	Number of effective teaching days (Number of working days – Exam days)	185-22
2	Use of Power Points in Classes	Yes
3	Does the Institute do anything for the improvement in learning quality enhancement?	Yes
4	Do you conduct study visits, field trips, Exhibitions learning quality enhancement?	Yes
5	Are any Personality development programmes conducted?	Yes
6	Do you organize & document various extra-curricular activities?	Yes
7	a. Is there a student council in place?	Yes
	b. How often do they meet?2 or more times	More Times
8	Does your university have any Feedback Mechanism (students, Faculties & Industry)?	Yes
9	Do you have any Community Audit Mechanism? (through Stake holders)	Yes
10	Discipline, Decorum & Ambience (in class and campus.)	Yes

11	Innovative Practices (Specify)	Best Article Award, Best Dissemination Award, Best PHD Thesis Award. Earn While You Learn
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<i>Sl.No</i>	<i>Particulars</i>	<i>Answers</i>
1	Campus Area	55000 sqft
2	Campus Ownership	<b>STATE GOVERNMENT</b>
3	Office Space	<b>Yes</b>
4	Do you have separate reading area for student & Staff?	<b>Yes</b>
5	Laboratories	Yes
6	Security	Yes
7	Potable Water facility	Yes
8	Power Backup facility	Yes
9	Washroom facility (for Male)	Yes
11	Washroom facility (for Female)	Yes
12	Washroom facility (for Staff)	Yes
13	Parking	Yes
14	Class rooms (as per requirement)	Yes
15	Staff room (Tick only one) Staff room with separate cabins	Yes
16	Seminar Room	Yes
17	Common room (Girls)	Yes
18	Health Centre facility	Yes
19	Sports Facility	Yes
20	Indoor Sports facility	Yes
21	Gymnasium	-
22	Hostel (Boys)	<b>Yes</b>
23	Hostel (Girls)	<b>Yes</b>
24	Transportation for students	<b>No</b>
25	Support services (Bank/PO/Xerox)	Atm-Bank
26	Canteen	<b>Yes</b>
27	Approach Road	Yes
28	Garden	Yes
29	Auditorium/ Assembly Hall	Yes
30	Internet facility: For Staff & students	Yes
31	Overall Maintenance	Yes

Part – B

Departmental Activities Details

Departmental Seminars

Sl. No	Seminar	Start Date	Level	Sponsor	Type	Venue	Status
1.	Synergistic training program utilizing the scientific and technological infrastructure (STUTI)	27-01-2023 to 02-02-2023	National	DST	National	Doon University	Done
2.	Panel Discussion- Reimagining Positive Peace in the context of Climate Change, Health and Social Issues in Uttarakhand	20-09-2023	National	NA	National	Doon University	Done
3.	National Seminar- Development Experiences of Uttarakhand	23-24th September 2023	National	CPP	National	Doon University	Done
4.	Discussion- Analysis of State Finances in India	10th October	National	CPP	National	Doon University	Done
5	Nuclear power plant in India	15-Mar	National	Narora Atomic Power Station	National	Doon University	Done



	and safety issues			(Department of Atomic Energy).			
6	Raman Effect: From Scattering to Spectroscopy and beyond	24-May-23	National	IIT Indore	National	Doon University	Done
7	Raising Awareness About the Optics Industry in India	23-Jun-23	National	Doon Optical System	National	Doon University	Done
8	CLINICAL ASSESSMENT AND TESTING	26-28 SEPT 2022	National	N.A	National	Doon University	Done
9	Bhartiya Lok Chitrakala	03-08-2022	National	N.A	National	Doon University	Done
10	Cinematic Colour Design: Ponyo Movie	21-Nov-22	National	Ponyo Movie	National	Doon University	Done
11	Live streaming of G20 University Connect Program	26/04/2023 to 03/05/2023	National	N.A	National	Doon University	Done

Departmental Events

Academic and Administration Audit

Sl. No	Department	Event	Date of Event	Attended	Invited	Venue
1	Two Day Japanese Cultural Event "DokiDoki"	24-05-2023 and 25-05-2023	Student of University	Vice Chancellor	Doon University	Japanese
2	Media & Communication	Photography Competition	10-04-2023	Student of University	Vice Chancellor	Doon University
3	Media & Communication	Fervour2023-The Media Fest	25-26 May 2023	Student of University	Vice Chancellor	Doon University
4	Cultural Committee Doon University	Poster Making Competition	10-04-2023	Student of University	Vice Chancellor	Doon University
5	Cultural Committee Doon University	Skit Competition	12-04-2023	Student of University	Vice Chancellor	Doon University
6	Mass Communication	Elocution Competition	13-04-2023	Student of University	Vice Chancellor	Doon University
7	German	Frühlings fest 2023	16-05-2023, 17-05-2023	Student of University	Vice Chancellor	Doon University
8	Japanese	Spring Festival 2023 (Cultural Program)	01-03-2022	Student of University	Vice Chancellor	Doon University
9	Cultural Committee	Quiz, Speech Competition	28-02-2023	Student of University	Vice Chancellor	Doon University

		and Talent Show				
10	Social Sciences	Life and words of Shri Sundarlal Bahuguna: A tribute	26-05-2023	Student of University and others	Vice Chancellor	Doon University
11	Social Work and Psychology	World Elder Abuse Awareness Day	15-06-2022	Student of University and others	Vice Chancellor	Doon University
12	Social Work	“The Role of Social Workers and Voluntary Organisations During Pandemic”	03-06-21	Student of University and others	Vice Chancellor Prof. Harsh Dobhal, Prof H.C Purohit, Dr. Naresh Mishra, Dr. Rajesh Bhatt	Doon University
13	SENR	World Ozone Day - 2022	16-09-2022	Student of University and others	Vice Chancellor	Doon University
14	SENR	Himalayan day celebration	09-09-2022	Student of University and others	Vice Chancellor	Doon University
15	Cultural Committee	Online quiz on Basics of research	15-04-2023	Student of University	Vice Chancellor	Doon University
16	Cultural Committee	Online quiz on Disaster Awareness Course	27-03-2023	Student of University	Vice Chancellor	Doon University

17	Computer Science	Computer course quiz series-1	15-04-2023	Student of University	Vice Chancellor	Doon University
18	Computer Science	Computer course quiz series-2	15-04-2023	Student of University	Vice Chancellor	Doon University
19	Social Work	Exploring career opportunities in social work around the globe	29th June	Student of University and others	Anu Thomas	Doon University

#### Departmental Guest Lectures

Sl. No	Department	Lecture	Topic	Resource Person	Organized By	Start Date
1	Management	Guest Lecture	Good publication practices-2022 updated guidelines for developing scientific publications	Prof. H.J Gosh Roy	School of Management	N.A
2	Management	Guest Lecture	Searching, Writing, Presentation and Publication of Scientific Papers	Prof. V.K Singh	School of Management	N.A

3	Physics	Guest Lecture	Fermentation: Interplay of microbes, immunity and nutrition		Doon University	N.A
4	Design	Guest Lecture	Universal Human Values (UHV) AICTE & Doon University	Ms Dhriti Dhaundiyaal	Doon University	N.A
5	Management	Guest Lecture	Transforming experiences in corporate governance	Prof. Edo de Vette	School of Management	25-07-2022
6	Management	Guest Lecture	Contemporary issues and challenges in business management	Prof H.J Ghosh Roy, Prif Narendra Kumar	School of Management	N.A
7	Management	Guest Lecture	Career Prospectus in Posiness Management	Prof. H.J Ghosh Roy	School of Management	30-07-2018
8	Management	Guest Lecture	Corporate Lecture	Mr. Mayank,	Hero Motor Corporation	N.A
9	Management	Guest Lecture	Leadership in the corporate world	Mr. Rajesh Kumar	BHEL, Haridwar	N.A
10	Management	Guest Lecture	Corporate Lecture	Mr. Amit Gambir	School of Management	N.A
11	Management	Guest Lecture	GST and Economics Growth		School of Management	N.A
12	French	Guest Lecture	Special Lectures on Belgian French	Rachel lectures	Dept. of French	N.A
13	Spanish	Guest Lecture	Lecture on Evaluation	Dr. Gaurav Kumar	Dept. of Spanish	N.A

			fora class of ELE			
14	French	Guest Lecture	Francophone Literature of North Africa	Prof Ashish Agnihotri, JNU	Dept. of French	1 day, 2023
15	Spanish	Guest Lecture	Lecture on Evaluation fora class of ELE	Jawaharlal Nehru University, Dr. Gaurav Kumar	Dept. of Spanish	2 hours

#### Departmental Projects

Sl. No	Department	Title	Start Date	Duration	Funding Agency	Grant Received	Grant Sanctioned	Status
1	Design	Designing for Information, Education & Communication Collaterals for Namami Gange	2021-22	6 months	State Project Management group (SPMG) Namami Gange	5.00	5.00	Done
2	Design	SDG Goalkeeper Field Documentation	2022-23	5 months	UNDP/CPPGG, Govt. of Uttarakhand	3.95	3.95	Done

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3		Dr. Ambedkar Centre of excellence Scheme	2021-22	12 months	Dr. Ambedkar Foundation	5.00	5.00	Done
4	Physics	Exciting MoS <sub>2</sub> Nanosheet-One Dimensional Periodic TiO <sub>2</sub> Nanotube based Setro structured for light harvesting application	2019-20	36 months	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	1.98	1.98	Done
5	SENR	Studies on Sophorolipids induced Phytoremediation of Heavy Metal Contaminated Soil	2018-19	36 months	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	22.9	22.9	Done
6	SENR	Studies on Sophorolipids induced Phytoremediation of Heavy Metal Contaminated Soil	2019-20	36 months	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	5.5	5.5	Done
7	SENR	Studies on Sophorolipids induced Phytoremediation of Heavy Metal Contaminated Soil	2020-21	36 months	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	7.00	7.00	Done
8	Physics	Development of cost effective tool to study atmospheric gravity waves using radio remote sensing technique.	2018-19	12 months	SCIENCE & ENGINEERING RESEARCH BOARD(SERB) (Ramanujan Fund)	21.93	21.93	Done

9	Physics	Development of cost effective tool to study atmospheric gravity waves using radio remote sensing technique.	2019-20	12 months	SCIENCE & ENGINEERING RESEARCH BOARD(SERB)( Ramanujan Fund)	20.00	20.00	Done
10	Physics	Development of cost effective tool to study atmospheric gravity waves using radio remote sensing technique.	2020-21	12 months	SCIENCE & ENGINEERING RESEARCH BOARD (SERB) (Ramanujan Fund)	19.00	19.00	Done
11	Chemistry	Metal and Metal chalcogenide nano particles: catalytic and sensing applications.	2018-19	36 month	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	6.5	6.5	Done
12	Chemistry	Metal and Metal chalcogenide nano particles: catalytic and sensing applications.	2019-20	36 month	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	7.00	7.00	Done
13	Mathematics	UGC BSR STARTUP GRANT	2018-19	12 month	University grants commission	10.00	10.00	Done
14	Physics	€Solar Energy Harvesting using Exotic Metal Nanoparticle- Periodically Segmented TiO <sub>2</sub> Hybrids for Photocatalytic Applications€	2019-20	36 month	SCIENCE & ENGINEERING RESEARCH BOARD (SERB)	5.5	5.5	Done
15	Physics	€Solar Energy	2018-19	36 month	SCIENCE & ENGINEERING	30.83	30.83	Done



		Harvesting using Exotic Metal Nanoparticle-Periodically Segmented TiO <sub>2</sub> Hybrids for Photocatalytic Applications			RESEARCH BOARD (SERB)			
16	Physics	Assured Opportunity for Research Career (AORC).	2018-19	60 month	Inspire Faculty	15.18	15.18	Done
17	Computer Sciences	V- Kavach: An Attack Resilient Malware Detection Framework for virtualization environment	2022-23	12 months	DSCI	5.00	5.00	
18	Media & Communication	UGC Major Research Project	2018-19	36 months	UGC	1.55	1.55	Done
19	Mathematics	Multi-Scale Modelling in human carotid artery	2019-20	12 months	SERB	34.08	34.08	Done
20	Mathematics	Multi-Scale Modelling in human carotid artery	2020-21	12 months	SERB	3.00	3.00	Done
21	Social Science	Development of non-technology post graduate degree on course for SWAYM on Mathematical economics	2018-19	12 months	MOSC UGC	10.8	10.8	Done
22	Social Science	Development of Non-Technology PG Degree Online Course for SWAYAM.	2019-20	24 months	UGC	10.8	10.8	Done
23	Management	Strategic Mapping and	2018-19	12 months	IFAD	4.49	4.49	Done

		Supply chain optimization of ILSP Federation Live hood Collectives						
24	Management	Comprehensive Benefit Evaluation of Water Supply Systems	2018-19	12 months	USSDIP (Consultancy)	0.98	0.98	Done
25	Management	Mental Health, Stress and Resilience in Times of COVID -19: Understanding the Cross sectional Psychosocial Impact of the Pandemic on Young people in India	2022-23	12 months	ICSSR	8.00	8.00	
26	Management	Comprehensive Benefit Evaluation Study on water Supply Systems for Ramnagar, Nainital and Haldwani city	2018-19	2 years	UUSDIP	1.48	1.48	Done
27	Chemistry	Photo activation of dioxygen molecule using Fe-TPA complexes linked with ruthenium based photo sensitizer	2016-17	12 months	Ministry of Science	16.99	16.99	Done
28	Chemistry	Photo activation of dioxygen molecule using Fe-TPA complexes	2019-20	12 months	Ministry of Science	25.61	25.61	Done

		linked with ruthenium based photo sensitizer						
29	Chemistry	Photo activation of dioxygen molecule using Fe-TPA complexes linked with ruthenium based photo sensitizer	2020-21	12 months	Ministry of Science	223.85	223.85	Done
30	SENR	UNNAT BHARAT ABHIYAN	2018-19	12 months	UBM	1.75	1.75	Done
31	SENR	Data assimilation of satellite Observations into the regional chemical transport model (CTM) for air quality reanalyses and forecasts over India	2019-20	12 months	DST-SERB	2.00	2.00	Done
32	Physics	Effect of ion-irradiation on different component of hybrid solar cells.	2019-20	36 months	Inter University Accelerator	1.92	1.92	Done
33	SENR	Development of innovative clay based nano porous materials for methane enrichment of Biogas to bio-methane at high pressure	2018-19	12 months	SERB-DST	4.09	4.09	Done
34	SENR	Development of innovative clay	2017-18	12 months	SERB-DST	19.87	19.87	Done

		based nano porous materials for methane enrichment of Biogas to bio-methane at high pressure						
35	SENR	Development of innovative clay based nano porous materials for methane enrichment of biogas to bio-methane at high pressure	2019-20	36 months	DST-SERB	5.09	5.09	Done
36	Physics	Radio sensing of D region using VLF waves	2020-21	12 months	UGC Startup	8.00	8.00	Done
37	Management	IEC Activities for Namami Gange	2020-21	12 months	Namami Gange	2.00	2.00	Done
38	Physics	CRS	2020-21	12 months	UGC- DAE-CSR	4.50	4.50	Done
39	Design	Public Installations for National Namami Gange Project, Government of India Funding Agency: Namami Gange Mission, Government of India	2018-19	6 months	NA	5.25	5.25	Done
40	Computer Sciences	SERB POWER	2021-22	12 months	SERB-DST	21.34	21.34	Done
41	Management	Research Methodology Course in Social Science for Ph.D.Students	2019-20	12 months	ICSSR	2.4	2.4	Done
42	Management	Research Methodology	2019-20	10 days	ICSSR	5.5	5.5	Done

		Course in Social Science for Ph.D.Students						
43	Management	Research Methodology Course in Social Science for Ph.D.Students	2020-21	12 months	ICSSR	0.9	0.9	Done
44	SENR	Doubling of Farmers income through integrated collective farming in the state of Uttarakhand	2021-22	12 months	RIST/THF	2021.52	2021.52	Done
45	SENR	A study on ecosystem services in Agro forestry system of Uttarakhand Himalays	2018-19	36 months	GBPIHED	19.69	19.69	Done
46	SENR	The Pranmati Basin, Himalayan Critical Zone Observatory (PBHCZO)	2021-22	12 months	Ministry of Earth Sciences	94.09	94.09	Done
47	Design	Gendered Identity & Participation of Women in Community and Crafts of Uttarakhand	2021-22	24 months	ICSSR	8.00	8.00	Done
48	SENR	Documentation of Traditional knowledge in central Himalayas for Sustainable development.	2019-20	12 months	TKS System	11.86	11.86	Done
49	SENR	National Mission on	2018-19	12 months	NHMS	82.91	82.91	Done

		Himalayan Studies.						
50	SENR	Documentation of Traditional knowledge in central Himalayas for Sustainable development.	2020-21	12 months	TKS System	11.4	11.4	Done
51	SENR	Study on eco system services in agro forestry system of Uttarakhand Himalaya	2019-20	12 months	GBPIHED	2.14	2.14	Done
52	Social Science	Development of Non-Technology PG Degree Online Course for SWAYAM.	2018-19	12 months	UGC	1.35	1.35	Done

#### Departmental Industrial Visits

Sl. No	Department	Title	Description	Year	Date of Visit
1	Management	Industrial Visit	Hero Motors Company	2018-19	17 April 2019
2	Management	Industrial Visit	Hero Motors Company	2019-20	20 April 2020
3	Management	Industrial Visit	Hero Motors Company	2021-22	12 March 2022
4	Management	Industrial Visit	Hero Motors Company	2022-23	14 March 2023
6	Management	Industrial Visit	BHEL, Haridwar	2018-19	02 February 2019
7	Management	Industrial Visit	BHEL, Haridwar	2019-20	20 May 2020
8	Management	Industrial Visit	BHEL, Haridwar	2021-22	10 March 2022
9	Management	Industrial Visit	BHEL, Haridwar	2022-23	21 May 2023
11	Management	Industrial Visit	SIDCUL, Haridwar	2018-19	02 February 2019
12	Management	Industrial Visit	SIDCUL, Haridwar	2019-20	20 April 2020
13	Management	Industrial Visit	SIDCUL, Haridwar	2021-22	10 March 2022
14	Management	Industrial Visit	SIDCUL, Haridwar	2022-22	1 May 2023
16	Management	Industrial Visit	Pasona India Pvt Ltd,	2023	10 Jan 2022

#### Academic and Administration Audit

**Summary of Report:**

- The institution ensures that the number of volumes of textbooks in the library is well-maintained.
- The admission process is efficiently managed with a focus on transparency.
- The institution's academic management is dedicated to achieving desired learning outcomes.
- The teaching, learning, and co-curricular activities are thoughtfully balanced to provide students with a holistic educational experience.
- The teaching, learning, and evaluation processes are characterized by rigor and vitality.
- The institution places emphasis on ensuring equity of access in its admissions procedures.
- The admission committee diligently maintains transparency and efficiency in the admission process.
- The Institutional Quality Assurance Cell (IQAC) offers faculty enrichment programs and orientation programs for students.
- IQAC conducts feedback surveys and gathers input from various stakeholders to enhance the quality of education and institutional processes.

**Recommendations:**

- Consider increasing the frequency of professional programs offered to non-teaching staff.
- Efforts should be made to enhance consultancy projects and improve revenue generation through consultancy services.
- Consider establishing an incubation center to support and foster start-ups within the institution.
- Plan to organize a greater number of interdisciplinary seminars and conferences.
- Aim to increase the number of publications and books per teacher, thus promoting academic research and contribution

*Suman Nandy*

**Campus Technology**

Suman Nandy, CISA, CISSP, ITIL (Foundation)



## Archive Recruitment Section

[Home](#) / [Recruitment Section](#) / Archive Recruitment Section

### Archive Recruitment Section

- Advertisement for the recruitment of Project Position (Project Associate - I) in DST-CCP supported project
- Notice regarding Screening of Application for the post of Assistant Professor (01) in Dr. B. R. Ambedkar Chair
- Advertisement for the post of Guest Faculty in the Department of Computer Science, School of Technology
- List of selected candidates for various teaching positions under Direct Recruitment in the Dept. of Computer Science and German.
- List of selected candidates for various teaching positions under Direct Recruitment in the school of Environment and Natural Recourses

List of selected candidates for various teaching positions under Direct Recruitment

Revised List and Status of Applications for the Post of Associate Professor (UR, EWS & SC) & Assistant Professor (SC) in SENR [Associate Professor](#) | [Assistant Professor](#) | [Notice](#) |

Revised List and Status of Applications for the Post of Assistant Librarian (UR) [Assistant Librarian \(UR\)](#) |

Revised List and Status of Applications for the Post of Associate Professor (UR) & Assistant Professor (UR) in Economics [Associate Professor \(UR\)](#) | [Assistant Professor](#)

<https://doonuniversity.ac.in/admin/assets/uploads/docs/2023101114393662f302d864.pdf>

View all courses



## Minutes of the Meeting

19<sup>th</sup> IQAC Meeting was held today on 26<sup>th</sup> August, 2021 at 11:00 AM in IQAC office, following agenda items were taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

### **Agenda;**

- 1- Preparation of AQAR
- 2- Annual Report preparation/Campus Byte Newsletter
- 3- Data feeding system

Following members attended the meeting

- 1- Prof. H.C.Purohit
- 2- Dr. Harsh Pati Dobhal
- 3- Dr. Reena Singh
- 4- Dr. Vijay Sridhar
- 5- Mr. Chandrika Kumar

**Minutes;** It was resolved that.

1- AQAR will be prepared from Jan 2017 to till date in following order:-

- 1- Jan 17 to June 17
- 2- July 17 to June 18
- 3- July 18 to June 19
- 4- July 19 to June 20
- 5- July 20 to June 21
- 6- July 21 to continue.

2- Members agreed to prepare an Annual Report, and for preparation of the report a separate committee needs to be constituted. It was also decided to constitute a committee for regular and pending campus byte publication.

3- It was also discussed to create a data feeding/information collection portal for recording of regular and routine activity of School/Department, which will help to maintain and monitor the performance.

Prepared  
by  
Member  
IQAC

26.08.2021

**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 22<sup>nd</sup> IQAC Meeting held on 11<sup>th</sup> October, 2021**  
**IQAC Office**

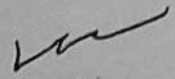
IQAC Meeting was held today on 11<sup>th</sup> October, 2021 at 03:00PM in IQAC office, following agenda items were taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

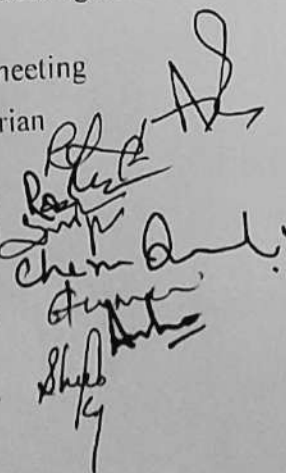
**Agenda:-**

- 1- To develop a mechanism for collections of information/data on Criterion III (Research, Consultancy and Extension).
  - Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
  - Details regarding minor and major projects
  - Details on research publications
  - Details on impact factor of publications.
  - No. of books published
  - Revenue generated through consultancy
  - No. of Conferences organized by the Institution
  - No. of faculty served as experts, chairpersons or resource persons.
  - No. of collaborations
  - No. of linkages created
  - Total budget for research
  - No. of patents received
  - No. of research awards/recognitions
  - Ph.D. faculty in institute Guides and students registered under them.
  - No. of research scholars receiving the Fellowships
  - No. of student participated in NCC events.
  - No. of award won in NCC.
  - No. of Extension activities organized.

Following members attended the meeting

1. Prof. Ashish Kumar, Librarian
2. Dr. Reena Singh, SoM
3. Dr. Rashi Mishra, SoMCS
4. Dr. Sudhanshu Joshi, SoM
5. Dr. Charu Dwivedi, SoPS
6. Dr. Himani Sharma, SoPS
7. Dr. Anuj Kumar, SoPS
8. Ms. Shubhra Kukreti, Sol.

  
Prof. H.C Purohit  
Director IQAC  
&  
Member Secretary



Doon University, Dehradun (Uttarakhand)

Minutes of 15<sup>th</sup> IQAC Meeting held on 23<sup>rd</sup> March, 2020





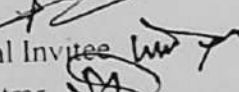
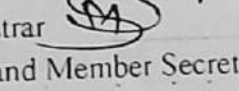
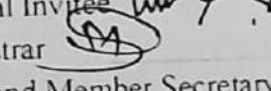
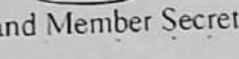
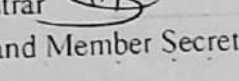
At 11:00AM in IQAC Office

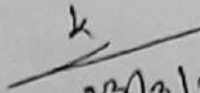
Internal quality assurance cell meeting was held today on dated 23<sup>rd</sup> March, 2020 under the chairmanship of Prof. A K Karnataka, Vice Chancellor and following issues were discussed to enhance the quality of teaching and research in the University.

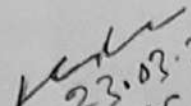
Following agenda items were taken up for the discussion

- 1- In view of Covid-19 Pandemic outbreak the regular classes in physical mode are badly disrupted and it was decided to go for alternative mode of teaching and learning.
- 2- Online conferences/webinars are to be promoted and organized in the department.
- 3- To organize workshops and webinars on NEP-2020.
- 4- Examination and evaluation on online mode or alternative mode needs to be *conducted*.

The meeting ended with vote of thanks proposed by the Director and Member Secretary.

- 1- Dr. Reena Sing, Member 
- 2- Dr. V K Saini, Member 
- 3- Mr. Chandrika Kumar, Member 
- 4- Ms. Deepika Bhatia, Member 
- 5- Ms. Sikha Ahmad, Member 
- 6- Dr. Sarita Singh, Member 
- 7- Prof. Harsh Dobhal, Special Invitee 
- 8- Dr. M S Mandrawal, Registrar 
- 9- Dr. H C Purohit, Director and Member Secretary 

  
23/3/20  
Vice-Chancellor  
Doon University  
Kedarpur (Dehradun)

  
23.03.2020  
IQAC  
Director  
Doon University Dehradun.

**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 21<sup>st</sup> IQAC Meeting held on 04<sup>th</sup> September, 2021**  
**IQAC Office**

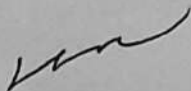
IQAC Meeting was held today on 04<sup>th</sup> September, 2021 at 11:00AM in IQAC office. following agenda items were taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

**Agenda:-**

- 1- To collect the information/data on following point of Criterion II (Teaching Learning and Evaluation).
- Total No. of permanent faculty
  - No. Of Faculty Positions Recruited and Vacant
  - No. of Guest and Visiting faculty and Temporary Faculty
  - Faculty participation in conferences and symposia
  - Innovative processes
  - Examination/Evaluation
  - Average Percentage of students.
  - Courses/Programs
  - IQAC contribute the teaching and learning processes.
  - Initiatives undertaken towards faculty development
  - Details of Administrative and Technical staff.

Following members attended the meeting

1. Prof. Ashish Kumar, Librarian
- 2- Dr. Reena Singh. SoM
- 3- Dr. Rashi Mishra. SoMCS
- 4- Dr. Sudhanshu Joshi. SoM
- 5- Dr. Charu Dwivedi, SoPS
- 6- Dr. Himani Sharma. SoPS
- 7- Dr. Anuj Kumar, SoPS
- 8- Ms. Shubhra Kukreti, SoL

  
Prof. H.C Purohit  
Director IQAC  
&  
Member Secretary

**Doon University, Dehradun (Uttarakhand)**

**Minutes of 16<sup>th</sup> IQAC Meeting held on 02<sup>nd</sup> September, 2020**




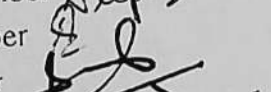
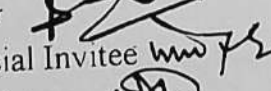

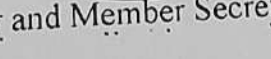
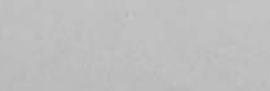
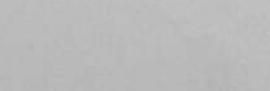
**IQAC Office**

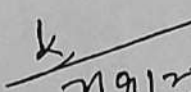
Internal quality assurance cell meeting was held today on dated 02<sup>nd</sup> September, 2020 under the chairmanship of Prof. A K Karnataka, Vice Chancellor at 11:00AM in the IQAC office and following issues were discussed to enhance the quality of teaching and research in the University.

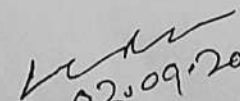
Following agenda items were taken up for the discussion

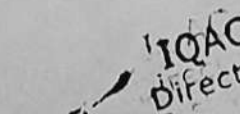
- 1- After successful conduction of online teaching and examination-evaluation mechanism adopted by the university during the first wave of the pandemic, it was decided to continue with this mode of teaching and learning for the current session.
- 2- In order to make the online teaching more impressive and effective study materials and other learning modules like; small videos and audios needs to be shared with the students.
- 3- Personal attention is to be given to the students and teachers need to take their grievances on priority.
- 4- Screening of the applications received for various teaching positions of the University departments to be initiated and screened list to be uploaded on the University Website.

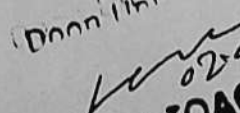
The meeting ended with vote of thanks proposed by the Director and Member Secretary.

- 1- Dr. Reena Sing, Member 
- 2- Dr. V K Saini, Member 
- 3- Mr. Chandrika Kumar, Member 
- 4- Ms. Deepika Bhatia, Member 
- 5- Ms. Sikha Ahmad, Member 
- 6- Dr. Sarita Singh, Member 
- 7- Prof. Harsh Dobhal, Special Invitee 
- 8- Dr. M S Mandrawal, Registrar 
- 9- Dr. H C Purohit, Director and Member Secretary 

  
7/9/20  
Vice-Chancellor  
Doon University  
Kedarpur (Dehradun)

  
02.09.2020

  
IQAC  
Director  
Doon University

  
02.09.20  
IQAC  
Director  
Doon University



**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 29<sup>th</sup> IQAC Meeting held on 04<sup>th</sup> April, 2022**  
**IQAC Office**

Center of innovation incubation entrepreneurship and industry relations (CIIETR) Meeting was held today on 04<sup>th</sup> April, 2022 at 03:00PM in IQAC office, following agenda item was taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

**Agenda:-**

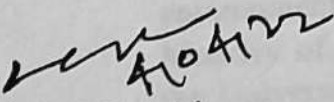
To create the cell of innovation in the university to promote entrepreneurship skill in students.

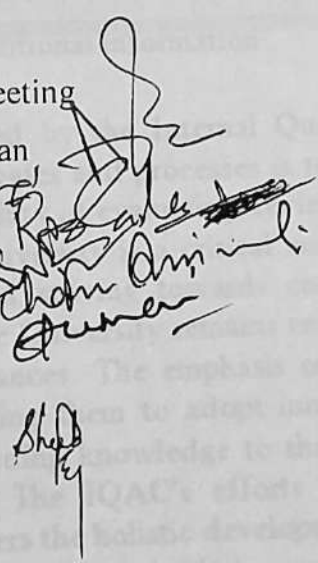
Following members attended the meeting

**Minutes;** It was approved.

Following members attended the meeting

1. Prof. Ashish Kumar, Librarian
2. Dr. Reena Singh, SoM
3. Dr. Rashi Mishra, SoMCS
4. Dr. Sudhanshu Joshi, SoM
5. Dr. Charu Dwivedi, SoPS
6. Dr. Himani Sharma, SoPS
7. Dr. Anuj Kumar, SoPS
8. Ms. Shubhra Kukreti, SoL

  
Prof. H.C Purohit  
Director IQAC  
&  
Member Secretary



**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 24<sup>th</sup> IQAC Meeting held on 14<sup>th</sup> December, 2021**  
**IQAC Office**

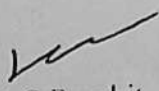
IQAC Meeting was held today on 14<sup>th</sup> December, 2021 at 11:00AM in IQAC office, following agenda items were taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

**Agenda:-**

- 1- To develop a mechanism for collections of information/data on Criterion V (Student Support and Progression)
  - Contribution of IQAC in enhancing awareness about Student Support Services
  - Efforts made by institution for tracking the progression
  - Details of student support mechanism for coaching for competitive examinations.
  - No. of students qualified in NET, SET/SLET, GATE, CAT, IAS/IPS, State PSC, UPSC, others.
  - Details of campus placement
  - Details of gender sensitization programs.
  - Students Activities
  - Scholarships and Financial Support.
  - Student organized/initiatives.
  - No. of social initiatives undertaken by the students.
  - Major grievances of students.

Following members attended the meeting

1. Prof. Ashish Kumar, Librarian
2. Dr. Reena Singh, SoM
3. Dr. Rashi Mishra, SoMCS
4. Dr. Sudhanshu Joshi, SoM
5. Dr. Charu Dwivedi, SoPS
6. Dr. Himani Sharma, SoPS
7. Dr. Anuj Kumar, SoPS
8. Ms. Shubhra Kukreti, SoL

  
Prof. H.C Purohit  
Director IQAC  
&  
Member Secretary

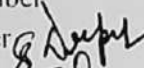


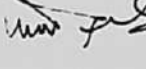
Doon University, Dehradun (Uttarakhand)  
Minutes of 18<sup>th</sup> IQAC Meeting held on 07<sup>th</sup> June, 2021

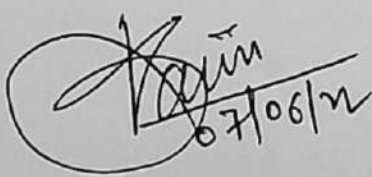
IQAC Office

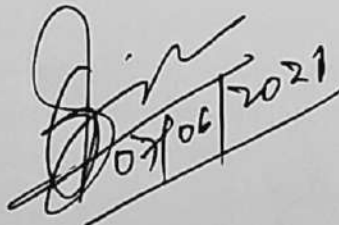
Internal quality assurance cell meeting was held today on dated 07<sup>th</sup> June, 2021 under the chairmanship of Prof. Surekha Dangwal, Vice Chancellor at 03:00PM in the IQAC office and following issues were discussed to enhance the quality of teaching and research in the university

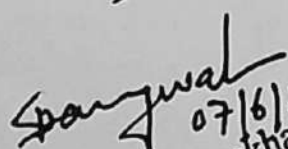
Following agenda items were discussed and approved:-

1. To promote Uttarakhand culture and rituals it was decided to celebrate Harela festival and initiate massive plantation in the campus and surrounding areas.
2. Considering the increasing number of cases of covid 19, it was decided to admit students for various courses offered by university on the bases of merit for the session 2021-2022.

- 1- Dr. Reena Singh, Member
- 2- Dr. V K Saini, Member
- 3- Mr. Chandrika Kumar, Member
- 4- Ms. Deepika Bhatia, member 
- 5- Ms. Sikha Ahmad, Member 
- 6- Dr. Sarita Singh, Member 
- 7- Prof. Harsh Dobhal, Special Invitee 
- 8- Dr. M.S Mandrawal, Registrar
- 9- Dr. H.C Purohit, Director and Member Secretary

  
07/06/21

  
07/06/2021

  
07/6/21  
Prof. Surekha Dangwal  
Vice Chancellor  
Doon University

  
07.06.2021  
IQAC  
Director  
Doon University Dehradun,



**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 25<sup>th</sup> IQAC Meeting held on 25<sup>th</sup> January, 2022**  
**IQAC Office**


IQAC Meeting was held today on 25<sup>th</sup> January, 2022 at 11:00AM in IQAC office, following agenda items were taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

**Agenda:-**

- 1- To develop a mechanism for collections of information/data on Criterion VI (Governance, Leadership and Management)
- State the Vision and Mission of the institution.
  - Management Information System
  - Quality improvement strategies adopted by the institution.
  - Welfare schemes
  - Total corpus fund generated.
  - Whether annual financial audit done
  - What efforts are made by the University for examination Reforms
  - What efforts are made by the University to promote autonomy
  - Activities and Supports

Following members attended the meeting

9. Prof. Ashish Kumar, Librarian  
10. Dr. Reena Singh, SoM  
11. Dr. Rashi Mishra, SoMCS  
12. Dr. Sudhanshu Joshi, SoM  
13. Dr. Charu Dwivedi, SoPS  
14. Dr. Himani Sharma, SoPS  
15. Dr. Anuj Kumar, SoPS  
16. Ms. Shubhra Kukreti, SoL

  
Prof. H.C Purohit  
Director IQAC  
&  
Member Secretary

**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 26<sup>th</sup> IQAC Meeting held on 02<sup>nd</sup> February, 2022**  
**IQAC Office**

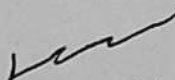
Meeting of IQAC was held today on 02<sup>nd</sup> February, 2022 at 11:00AM in IQAC office, following agenda items were taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

**Agenda:-**

- 1- To collect the information/data on following point of Criterion VII (Innovations and Best Practices)
  - Innovations.
  - Action taken report (ATR).
  - Best Practices of the institution.
  - Contribution to environmental awareness/protection.

Following members attended the meeting

17. Prof. Ashish Kumar, Librarian
18. Dr. Reena Singh, SoM
19. Dr. Rashi Mishra, SoMCS
20. Dr. Sudhanshu Joshi, SoM
21. Dr. Charu Dwivedi, SoPS
22. Dr. Himani Sharma, SoPS
23. Dr. Anuj Kumar, SoPS
24. Ms. Shubhra Kukreti, SoL

  
Prof. H.C Purohit  
Director IQAC  
&  
Member Secretary

**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 17<sup>th</sup> IQAC Meeting held on 27<sup>th</sup> January, 2021**

**IQAC Office**

Internal quality assurance cell meeting was held today on dated 27<sup>th</sup> January, 2021 under the chairmanship of Prof. Surekha Dangwal, Vice Chancellor at 03:00PM in the IQAC office and following issues were discussed to enhance the quality of teaching and research in the university

Following agenda items were discussed and approved.

1. To initiate the initiative for maintain the campus pollution free and promote green campus campaign it was decided to declare first Monday of every month no vehicle day.
2. To initiate recruitment process in the departments where permanent faculty is not available
3. To re advertise the faculty positions where number of applications is not in adequate numbers.
4. To initiate offline classes from February, 2021
5. As per the suggestion of NAAC peer team during its visit for cycle I accreditation to promote and preserve Uttarakhand folk culture and art, it was decided to start post graduate program in (M.A Theater).
6. In order to motivate the scholars to produce quality research it was decided to initiate "scholars meet" programs under this program vice chancellor will interact with the scholars about their research work and research program.
7. The meeting ended with vote of things proposed by Director IQAC.

- 1- Dr. Reena Singh, Member
- 2- Dr. V K Saini, Member
- 3- Mr. Chandrika Kumar, Member
- 4- Ms. Deepika Bhatia, member
- 5- Ms. Sikha Ahmad, Member
- 6- Dr. Sarita Singh, Member
- 7- Prof. Harsh Dobhal, Special Invitee
- 8- Dr. M.S Mandrawal, Registrar
- 9- Dr. H.C Purohit, Director and Member Secretary

*Surekha*  
27/01/21  
Prof. Surekha Dangwal  
Vice Chancellor  
Doon University

*Deepika*  
27-01-2021

*H.C Purohit*  
27.01.2021  
IQAC  
Director  
Dehradun

**Doon University, Dehradun (Uttarakhand)**  
**Minutes of 30<sup>th</sup> IQAC Meeting held on 10<sup>th</sup> May, 2022**  
**IQAC Office**

IQAC Meeting was held today on 10<sup>th</sup> May, 2022 at 03:00PM in IQAC office, following agenda items were taken up for the discussion in the meeting. First of all the members were welcomed by director IQAC and briefed the agenda.

**Agenda: -**

To promote Traditional culture and Art of Uttarakhand it was decided to invite folk artist of Uttarakhand to perform Nanda Devi Raj Yatra in association with Theatre Department of University, during the professional advisement program for Indian Women Researcher in Science, Engineering Technology and Mathematics on 2<sup>nd</sup> and 3<sup>rd</sup> June.

Following members attended the meeting

1. Prof. Ashish Kumar, Librarian
2. Dr. Reena Singh, SoM
3. Dr. Rashi Mishra, SoMCS
4. Dr. Sudhanshu Joshi, SoM
5. Dr. Charu Dwivedi, SoPS
6. Dr. Himani Sharma, SoPS
7. Dr. Anuj Kumar, SoPS
8. Ms. Shubhra Kukreti, SoL

*[Handwritten Signature]*  
10/05/2022  
Prof. H.C Purohit  
Director IQAC  
&  
Member Secretary





# दून विश्वविद्यालय

मोथरोवाला रोड, केदारपुर, पो०ओ० डिफेन्स कालोनी,  
देहरादून-248001 (उत्तराखण्ड) भारत

# DOON UNIVERSITY

Mothrowala Road Kedarpur, P.O. Defence Colony,  
Dehradun-248001 (Uttarakhand) INDIA.

No. 475-I/R-DU-2022  
Date. 21/07/2022



## Ban on use of plastics on campus

With reference to the UGC Guidelines for Ban of Plastic Use in Higher Education Institutions, Doon University strives to make its campus 'plastic-free' by systematically banning use of plastics and replacing the same with suitable environment friendly substitutes.

For the fulfillment of this objective:

- All members of the University are encouraged to avoid the use of single use plastic items and make a practice of using cloth bags, paper bags, steel water bottles etc.
- Faculty members should encourage the submission of assignments by the students in e format to reduce the usage of paper.
- Students are advised to reuse and recycle the available resources for the purpose of the decorations during their departmental fests.
- All stakeholders of the University are expected to adhere to the practice of waste segregation.
- Students must use bicycles as their primary means of transportation on campus and its vicinity.

REGISTRAR  
DOON UNIVERSITY  
DEHRADUN (INDIA)

# Second followup meeting.

## Green Initiatives Evaluation Modalities

July 2021

### II Minutes of the Meeting

Date: 27th February 2023, 3.30pm onwards

Venue: IQAC Room

A meeting was conducted with the HoDs to discuss Green Initiatives and projects for the internal evaluation of students:

1. As a part of Value Added Courses which are compulsory for UG 1st year students, it is proposed that students will bring flower pots/ saplings. Two students will share one pot.
2. The health of the plant will be examined upon the completion of semester. 5 marks out of 20 will be given to the students for the maintenance of flower pots. Students may be granted 2% relaxation in attendance if their plants are well maintained.
3. It was also suggested that Environmental Awareness workshop will be conducted by the members of Doon University students council. This workshop will be coordinated by Dr Vijay Shridhar and Dr Himani. The focus of the workshop will be on digital waste management. Slogan writing and Poster making competitions will be organised as a part of this workshop.
4. As per the suggestion of faculty members, a day in the month can also be reserved for the collection of garbage by the students in and around the campus of Doon University.
5. Energy Saving measures like turning off the lights at particular hours in the hostels and the reuse of RO water for cleaning can also be initiated.

The meeting was concluded with a Vote of Thanks to the chair.

Members present:

Prof Purohit

Prof Mangain

Dr Rashi

Dr Savita Tiwari

Mr Shanky Chandra

*Rashy*  
*Rashi*

*Shanky Chandra*  
*27/02/2023*

*Dr Smita*  
*Gangwaral*





**Doon University, Dehradun**

**Office of the Registrar**

No.404/R-DU/2022 Dated-23 June 2022

**Office Order**

With a view to give students hands-on experience, develop them for future jobs, and to encourage them for diversification of activities beyond the syllabus, the University has introduced 'Earn while you learn scheme' with the approval of the Academic Council and the Finance Committee of the University. This scheme has been introduced for meritorious and needy students enrolled with the Doon University. The rate of remuneration for the Candidates as approved by the Finance Committee are as consolidated as follows:

Service	Recommended Remuneration	Capping Limit per month	Norms
Software Development	Rs. 250.00 per hour	12000/- INR	• Maximum 3 hrs per working day (during Semester)
Teaching Assistant (PhD research scholar students only)	Rs. 500.00 per hour	12000/- INR	
All other work (library (arrangement and display of books, issue and return of books, etc), laboratory (equipment handling, maintenance, office administration especially Student Section (data handling, data preparation, filing work, drafting work), Examination department data entry work)	Rs. 100.00 per hour	6000/- INR	• Maximum 6 hrs per holiday (during Semester)

Detailed guidelines along with application forms for applying for the scheme will be available in the University website. Willing scholar/students and hosts department may obtain the guidelines and forms from the website.

(Dr. M. S. Mandrawal)  
Registrar

Copy to:

1. P.A. to V. C. for kind information of Hon'ble Vice Chancellor.
2. Finance Controller.
3. All Heads and I/c Head for information.
4. University Librarian/SPO
5. Dr. Narendra Rawal, Coordinator, 'Earn While You Learn Scheme'.
6. Deputy Registrar/Assistant Registrars Account/Admin

  
(Dr. M. S. Mandrawal)  
Registrar

# Doon University

## Earn While You Learn Scheme Ordinance

With an objective to give students hands-on experience, develop them for future jobs, and to encourage them for diversification of activities beyond the syllabus, ‘**Earn While You Learn (EWYL)**’ scheme was introduced. The scheme was launched for meritorious and needy students enrolled with the Doon University. The applications are invited at the start of an academic year. The incumbent student is given work in the different areas including library (arrangement and display of books, issue and return of books, etc), laboratory (equipment handling, maintenance, conduct of practical – only for PG/Ph.D students), office administration especially Student Section (data handling, data preparation, filing work, drafting work), Examination department data entry work, or they are engaged as teaching assistant (Ph.D. research scholar only), as well software development work of university for developing software module for various applications with multiple functionality . Students are required to maintain a good academic and conduct record for the continuation of the scheme.

### **Guideline for Earn While You Learn**

All students who are directly enrolled in any of the Academic Schools / Departments / Centres of the University and who have not been awarded their Degrees / Certificates for which they have been enrolled and who are not receiving any type of scholarships / fellowships are eligible for getting the benefit of the scheme (henceforth termed as ‘**Candidates**’).

All Academic Schools / Departments / Research Centres / Sections / Campus Libraries and Administrative Offices (henceforth termed as ‘**Hosts**’) are eligible to get the benefits of the services of the students under this scheme.



The Dean / Head / Incharge / Co-ordinator of Academic Schools / Departments / Centres having eligible students for this scheme should prepare a pool of such Candidates and get it approved through the concerned Departmental Committee or equivalent body and subsequently send the list of Candidates to the Co-ordinator, EWYL scheme after getting it forwarded by concerned School / Department / Centre.

The 'Hosts' would send a requisition to the Co-ordinator EWYL scheme (by filling the SERVICE REQUISITION Form).

Each interested Candidate must fill up a CANDIDATE REGISTRATION Form and submit it directly to Co-ordinator EWYL scheme. All Candidates must submit a declaration form duly signed by their HOD /Supervisor (in case of Research Scholars) along with this to the effect that he / she has no objection and such activity will not affect academic/research activities of the Candidate.

The Co-ordinator EWYL scheme would issue an offer contract to the suitable Candidates and assign them to one of the Hosts. The Head / Coordinator / Incharge of the Host will be responsible to ensure that proper delegation of work, training, working space and basic facilities are provided to the Candidates and maintain a mandatory attendance record and send a copy of that record duly signed by the Head as well as the Candidate along with the remuneration bill for the Candidate.

The rate of remuneration for the Candidates will be a consolidated as

<b>Services</b>	<b>Recommended Remuneration</b>	<b>Capping Limit per month</b>	<b>Norms</b>
Software Development	Rs. 250.00 per hour	12000/- INR	<ul style="list-style-type: none"> <li>• Maximum 3 hrs per working day (during Semester)</li> <li>• Maximum 6 hrs per holiday (during Semester)</li> </ul>
Teaching Assistant (PhD research scholars only)	Rs. 500.00 per hour	12000/- INR	
All other work (library (arrangement and display of books, issue and return of books, etc), laboratory (equipment handling, maintenance, office administration especially Student Section (data handling, data preparation, filing work, drafting work), Examination department data entry work)	Rs. 100.00 per hour	6000/- INR	

actual days of working will be considered for remuneration. However, the payment would be made subject to submission of bills on a monthly cycle. The Candidates must have personal bank account to which payment will be transferred by ECS. The tenure will be decided by the Co-ordinator EWYL scheme in consultation with the Host.

All beneficiaries, Candidates and Hosts must abide by the rules / regulations communicated to them or published in the University Website regarding the Earn While You Learn scheme of this University. The rules/regulations are subject to change if the Authorities so desire.

**HOST SERVICE REQUISITION FORM**  
**Earn While You Learn Scheme**  
**(Doon University, Dehradun)**

Host School/Department/Centre/Section: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile: \_\_\_\_\_

Name of Head/Office-in-charge: \_\_\_\_\_

Office Address: \_\_\_\_\_

Service Requirement:

Nature of Work	Number of Candidates Required	Expected duration of work	Any Special preference (Departmental/Skill/Experience etc. of the candidate)
Teaching Assistant			
Software Development			
Any Other Work			

**Declaration:**

I declare that I shall judiciously utilize the services and time given by the candidates and provide them all necessary facilities and support to work or provide their services in departments/centre/Library/Projects/Research/Office and provide them necessary working space. I also agree to remain unbiased and rationally allocate their jobs in tune with their abilities, performance and future professional scopes. I shall not engage the candidates more than 3 hours per working day (during semester) and more than 6 hours per holiday (during semester). I agree to maintain their attendance records and forward their remuneration bills on a monthly cycle. I shall immediately bring to the notice of the coordinator EWYL Scheme in case of any misconducts or grievances in relation to the assigned candidates. I shall be responsible to ensure that their work benefits both the department as well as the candidates for future endeavors.

HOD/Coordinator/In-charge

(With Seal)

## Instructions for Host Department:

1. Host department shall judiciously utilize the services and time given by the candidates and provide them all necessary facilities and support to work or provide their services in departments/centre /Library/Projects/Research/Office and provide them necessary working space.
2. Host department also agree to remain unbiased and rationally allocate their jobs in tune with their abilities, performance and future professional scopes.
3. Host department shall not engage the candidates more than 3 hours per working day (during semester) and more than 6 hours per holiday (during semester).
4. Host department must agree to maintain their attendance records and forward their remuneration bills on a monthly cycle.
5. Host department shall immediately bring to the notice of the coordinator EWYL Scheme in case of any misconducts or grievances in relation to the assigned candidates.
6. Host department shall be responsible to ensure that their work benefits both the department as well as the candidates for future endeavors.
7. Host department shall send the teaching load of all faculties including guest faculties in case of teaching assistant with host requisite form.
8. All the payments will be done in digital mode only.
9. Host department will ensure that all the candidates must follow the values and ethics during the work and have to be in formal dress.

Coordinator EWYL Scheme

**CANDIDATE REGISTRATION FORM**  
**Earn While You Learn Scheme**  
**(Doon University, Dehradun)**

NAME : \_\_\_\_\_ User id. \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile: \_\_\_\_\_

Father's Name: \_\_\_\_\_

School/Department/Centre: \_\_\_\_\_

Name of Academic Program: \_\_\_\_\_ Semester: \_\_\_\_\_

Enrolment Year: \_\_\_\_\_ Last Declared Result: \_\_\_\_\_

Category:  General  SC  ST  OBC  EWS

Gender:  Male  Female

Residential Address: \_\_\_\_\_  
\_\_\_\_\_

Any ID Proof.: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Branch: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_ IFSC: \_\_\_\_\_

**Declaration:**

I declare that I am not receiving any other scholarships/fellowships/stipend/remunerations at present and I agree to immediately withdraw from this scheme in case any such financial support is obtained by me. I confirm that I have obtained necessary permission from my supervisor/program coordinator to lend my services under this scheme. I agree to accept the duties assigned to me under this scheme and will work with full integrity, sincerity and care. I shall maintain attendance as required by the host and will report to the Head of the Host Department where my duties will be assigned. I declare that the above information is true to my knowledge and I shall be subjected to disciplinary actions and will refund the entire amount received by me in case any of the information given by me in this form is found false.

\_\_\_\_\_  
Full Signature  
of Candidate

\_\_\_\_\_  
Supervisor/Program Coordinator

\_\_\_\_\_  
Forwarded by  
Head/In-charge  
(With Seal)

## Instructions for Candidates:

All the students (UG/PG/Ph.D.) will be eligible for Earn While You Learn Scheme with conditions that:

1. He is not receiving any other scholarships/fellowships/stipend/remunerations at present.
2. He has obtained at least 7.0 CGPA upto previous declared result, and in case of Ph.D. candidate he/ she should published at least one research paper in UGC Care Journals after two years of his/her Ph.D. registration or communicated at least one paper in UGC Care Journals after one years of his/her Ph.D. registration.
3. Candidate work shall be satisfactory, if any time his / her performance is not good he/she would be excluded from the scheme.
4. All the payments will be done in digital mode only.
5. Work allotment to the students will be based on his / her performance in academic / research / skill.
6. All candidates must follow the values and ethics during the work and have to be in formal dress.

Coordinator EWYL Scheme



दून विश्वविद्यालय, देहरादून  
कुलसचिव कार्यालय

पत्रांक : 152/R-DU-2021 दिनांक : 16-03-2021

### अपील

विश्वविद्यालय में Initiative under best practices तथा साथ ही विश्वविद्यालय परिसर को हरित एवं प्रदूषण मुक्त बनाये रखने के क्रम में प्रत्येक माह के प्रथम सोमवार को “No Vehicle Day” के रूप में मनाया जाना सुनिश्चित हुआ है। इस क्रम में समस्त छात्र-छात्राओं, शिक्षकों, अधिकारियों एवं कर्मचारियों से अपील की जाती है कि उक्त दिवस को विश्वविद्यालय परिसर में किसी भी प्रकार के मोटर वाहन का प्रयोग न करें तथा विश्वविद्यालय परिसर को प्रदूषण रहित हरा-भरा बनाये रखने में सहयोग करें।

(डा० एम० एस० मन्द्रवाल)  
कुलसचिव

प्रतिलिपि:

1. वैयक्तिक सहायक मा० कुलपति महोदया के सूचनार्थ।
2. समस्त विभागाध्यक्ष/इन्चार्ज /समस्त शिक्षक/ समस्त अधिकारी /समस्त कर्मचारी/समस्त छात्र-छात्राए।
3. अधिष्ठाता छात्र कल्याण/ चीफ-प्रॉक्टर को इस आशय के साथ प्रेषित कि सभी छात्रों को इस कार्य हेतु प्रोत्साहित करें।
4. डा० एस० एस० सुथर, समन्वयक, ग्रीन केम्पस इनिशियेटिव को इस आशय के साथ कि वे सम्पूर्ण परिसर में इस तरह का वातावरण बनाये कि प्रत्येक छात्र-छात्रा, शिक्षक, अधिकारी एवं कर्मचारी इस अपील का अनुसरण करें साथ ही प्रत्येक माह के प्रथम सोमवार से पहले कार्य दिवस को सभी छात्र-छात्रा, शिक्षक, अधिकारी एवं कर्मचारी को प्रथम सोमवार को वाहन का प्रयोग न करने हेतु अनुस्मारक मेल करेंगे।
5. सहायक कुलसचिव, परिसम्पत्ति को इस आशय के साथ कि वे मुख्य गेट के समीप बाहर से आने वाले छात्र-छात्राओं, कर्मचारियों एवं आगंतुकों हेतु मोटर वाईकल पार्किंग एरिया को विकसित करेंगे।
6. सिक्योरिटी सुपरवाईजर को इस आशय से प्रेषित कि विश्वविद्यालय के प्रत्येक प्रवेश द्वार पर तैनात सिक्योरिटी गार्ड को इसका अनुपालन कराने हेतु प्रेषित।
7. चीफ हास्टल वार्डन को इस आशय के साथ प्रेषित कि छात्रावास के छात्र-छात्राओं को सूचित करें एवं नोटिस चरसा करवायें।
8. पुस्तकालय प्रभारी।

(डा० एम० एस० मन्द्रवाल)  
कुलसचिव





दून विश्वविद्यालय, देहरादून

कुलसचिव कार्यालय

संख्या-396/आर0-डी0यू0/2021 दिनांक 15 जुलाई 2021

### सूचना

अवगत करना है कि दिनांक 16.07.2021 को दून विश्वविद्यालय परिसर में हरेला के अवसर पर पौधारोपण कार्यक्रम का आयोजन किया जायेगा जिसमें देहरादून के मा0 मेयर श्री सुनील उनियाल 'गामा' जी मुख्य अतिथि के रूप में उपस्थित रहेंगे।

सभी शिक्षकों एवं स्टाफ सदस्यों को सूचित किया जाता है कि कल दिनांक 16 जुलाई को पूर्वाह्न 11:40 पर गर्ल्स हॉस्टल के समीप पौधारोपण कार्यक्रम हेतु उपस्थित होने का कष्ट करें तथा कार्यक्रम को सफल बनाने में सहयोग करें।

(डा0 एम0 एस0 मन्द्रवाल)  
कुलसचिव

प्रतिलिपि-

1. वैयक्तिक सहायक, कुलपति को कुलपति महोदया के सूचनार्थ।
2. वित्त नियन्त्रक।
3. समस्त विभागाध्यक्ष/अनुभागों के प्रभारी।
4. समस्त फ़ैकल्टी एवं स्टाफ।
5. डा0 एस0एस0 सूथर, एसोसिएट प्रोफेसर एवं कोर्डिनेटर, हरेला पर्व, को इस आशय के साथ कि हरेला पर्व के आयोजन से सम्बन्धित समस्त तैयारियां करेंगे साथ ही कार्यक्रम का संचालन भी करेंगे।
6. उप कुलसचिव।

(डा0 एम0 एस0 मन्द्रवाल)  
कुलसचिव

15-07-2021