



**Doon University, Dehradun**

Office of the Registrar

No. 245 / 331B / R-DU / 2024 Date- 11., April 2024

**Circular**

Mock NAAC Peer Team for the Doon University has been constituted. The team will visit Schools / Departments to have a complete assessment of their preparedness for the impending Peer Team visit on the dates and time given below:

Date- 24- 26 April 2024 Timing – 9:00 – 5:00 PM

The Hon'ble Vice Chancellor will also be present in the mock visit on these days. The Deans, HoDs, all Faculty Members, Officers and all Staff concerned are hereby informed to get fully prepared for the Mock NAAC Peer Team visit on the days indicated above. All the concerned are required to be present in the respective offices at 8:30AM. Schedule for Mock Visit is attached herewith.

Encl: As above.

(Dr. M. S. Mandrawal)  
Registrar

Copy to:

1. P.A. to V. C. for kind information of Hon'ble Vice Chancellor.
2. Finance Controller.
3. Director / Coordinator IQAC.
4. All Deans/Heads/I/c Heads/faculty members.
5. DSW/University Librarian/Controller of Examination/Chief Warden/Wardens/Store and Purchase Officer/Guest House I/c for information and necessary action.
6. Deputy Registrar/Assistant Engineer/Assistant Registrars Finance/All the Staff members.
7. ICT Cell.
8. Security Supervisors.

(Dr. M. S. Mandrawal)  
Registrar

**DOON UNIVERSITY, DEHRADUN  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**Peer Team Visit Schedule  
Second Cycle (April 24-26, 2024)**

	<b>Peer Team Visit Schedule</b>	<b>Time</b>
Day 0	Peer Team Discussion (Pre-visit meeting at the place of stay)	
Day-1	Presentation by the Head of the University/Vice Chancellor <b>Venue: VC Office</b>	09:30- 10:45 hrs
	<b><u>Activities/Meeting</u></b> ❖ Meeting with the Coordinator-IQAC, IQAC Members  <b>Venue: IQAC Office</b> (The Governance & Leadership of Institution, Organizational Structure, performance appraisal system for teaching IQAC set up as per norms, contribution of IQAC etc.)  ❖ Interaction with Administrative Officer, Registrar, Finance Controller and Controller of Examination Office visit.  <b>Venue: Registrar Office</b>  Perspective/strategic plan and deployment documents, record keeping, cash book, ledger and balance sheet, welfare schemes, internal and external audits, mobilization of funds and optimal utilization of resources, examination process, evaluation pattern, mark sheet, degree security pattern etc.	11:00 -12:00 hrs           12:00 – 13:00 hrs
	<b>Lunch on meeting: Meeting with EC/AC and court members and university officials</b> <b>VENUE: Conference Hall</b>	13:00- 14:00 hrs
	❖ Interaction with Parents, Alumni, Students, teachers <b>VENUE: Senate Hall</b>  ❖ Visit of the Centers (Alumni Cell, NTPC Chair, Research, development and Collaboration Cell, Innovation, incubation and entrepreneurship development Cell (CIIEIR)	14:00- 16:00 hrs   16:00- 17:30 hrs
	<b>Followed by Cultural Programmes by Students</b> <b>VENUE: Dr. Nityanand Auditorium</b>	18:00-19:00 hrs
	Dinner: Separately Organized at the place of stay	19:00 hrs

<b>DAY 2</b>		
Day-2	<b><u>Activities/Meeting</u></b>	
	❖ Visit of the Department presentation by the Deans of the School/Heads	09:00-12:00 hrs
	❖ Visit to Laboratories, Latest research equipment's, Computer centre, Central Instrumentation Centre, Media Laboratory and Studio, Data Centre etc.,	12:00-13:00 hrs
	<b>LUNCH: School of Management</b>	13:00-14:00 hrs
	❖ Central Instrumentation Centre, Media Laboratory and Studio, Data Centre etc.,	14:00-15:30 hrs
	❖ Visit to Central Library (e-resource, reference books, journals and library management system)	15:30- 17:00 hrs

<b>DAY 3</b>		
	<p><b><u>Activities/ Meeting</u></b></p> <ul style="list-style-type: none"> <li>❖ Visit to Physical Facilities i.e. Sports, Canteen, Hostels, Health Center, Guest House etc.,</li> <li>❖ Interaction with DSW, and coordinator of NSS, NCC, Anti-raging cell, Proctor and Chief Warden, Server Room/ IT facilities including Wi-Fi procedures for maintenance and utilization of physical facilities and Extension activities,</li> <li>❖ Visit to Placement Cell and Presentation by the coordinator</li> <li>❖ Visit to Account Section</li> </ul> <p><b>(visit to the facilities centers such as sports (indoor-outdoor), ground, stadium games, academic and support facilities,</b></p> <p><b>(Planning and documentation for curriculum delivery, cross-cutting issues integrated into the curriculum etc...)</b></p>	<p>09:00-10:00 hrs</p> <p>10:00-11:00 hrs</p> <p>11:00-12:00 hrs</p> <p>12:00-13:00 hrs</p>
	<b>LUNCH: School of Management</b>	13:00-14:00 hrs
Day-3	<ul style="list-style-type: none"> <li>❖ Team Visit to the site of Waste Management/Liquid Waste, Herbal Garden, Harela Path, Solar Energy Panels etc.</li> <li>❖ Green Initiatives</li> <li>❖ Best Practices</li> </ul>	<p>14:00-15:00 hrs</p> <p>15:00-16:00 hrs</p>
	<ul style="list-style-type: none"> <li>❖ Report Writing</li> </ul>	16:00-17:00hrs
	<p><b>Exit Meeting</b></p> <p style="text-align: center;"><b>VENUE: Senate Hall</b></p>	17:00-18:00 hrs