



# Doon University of Uttarakhand

Motharawala Road, Kedarpur

P.O Ajabpur Kalan, Dehradun, Uttarakhand

Email: [recruitment@doonuniversity.ac.in](mailto:recruitment@doonuniversity.ac.in) Website : [www.doonuniversity.ac.in](http://www.doonuniversity.ac.in)

## APPLICATION FORMAT

Advertisement No:.....Dated: .....

Post Applied for: .....

*Fix your latest  
Photograph and  
Sign across*

### Particulars of Demand Draft:

Draft No: \_\_\_\_\_ Dated: \_\_\_\_\_ Amount \_\_\_\_\_

Name of the Bank and Issuing Branch \_\_\_\_\_ Name of the  
Bank on which drawn \_\_\_\_\_

### 1. Personal details: Use CAPITAL LETTERS and write clearly

Name:	English						
	Hindi						
Date of Birth:	Day	Month	Year	Age as on date of advertisement	Year	Month	
Place of Birth:	City / Village:			State :	Country :		
Father's Name :	English						
	Hindi						
Mother's Name:	English						
	Hindi						
Religion:							
Aadhar No.							
Nationality :	<b>Gender</b> (Tick, Whichever is applicable)		<b>Category</b> (Tick, Whichever is applicable)		<b>Marital Status</b> (Tick, Whichever is applicable)		
	Male <input type="checkbox"/>		<input type="checkbox"/> SC	<input type="checkbox"/> ST	Single <input type="checkbox"/>		
	Female <input type="checkbox"/>		<input type="checkbox"/> OBC	<input type="checkbox"/> General	Married <input type="checkbox"/>		



4. Present Assignment				
Designation	Employer (Name of the Organization)		Date of Joining Date/Month/Year	Nature of Appointment (Adhoc/ Temporary/ Permanent/ Contractual)
Basic Pay p.m. ( )	Pay Band ( )	GP/AGP ( )	Gross Salary p.m. ( )	Increment Date (Date/Month)

**5. Proficiency in Computing : (on a scale of 1-10, where 10= the most proficient)**

Windows based Packages	Proficiency
MS-Word	
Excel	
Power Point	
Access	

**6. Total Period of Experience (Please ensure that the period of Teaching & Research experience claimed do not overlap)**

Experience		S No. of proof/documents Enclosed
a) Teaching	No. of Years & Months	
i) Under Graduation Level		
ii) Graduation Level		
iii) Post Graduation Level		
b) Post-Doctoral: Teaching/ Research		
c) Research Experience (other than the period spent for obtaining M.Phil., Ph.D. Degree)		
d) Other Experience, if any		

**7. Publications, if any (Mention here only numbers. Please enclose details- Title, Publisher, Year of Publication, ISBN No. ISSN No., etc. in a separate page)**

Publications	Published (No.)	ISBN/ISSN No.	Accepted/In Print (No.)	Communicated (other than published/ Accepted)	Sl No. of proof/documents Enclosed
Books					
Books (as co-author)					
Books (edited)					
Chapter in Books					
Research Papers'					
Articles					
Conference Proceedings					
Other Publications/Patents (specify)					

**8. Seminars/Conferences etc.**

Details	In India (No.)	Abroad (No.)	Sl. No. of proof/documents Enclosed
Seminars/Conferences/Workshops/Symposium /Training Programmes etc. <b><i>Organised</i></b>			
Seminars/Conferences/Workshops/Symposium/T raining Programmes etc. <b><i>participated as Paper Contributor/Presenter</i></b>			
Seminars/Conferences/Workshops/Symposium/T raining Programmes etc. <b><i>attended only</i></b>			

**9. Membership of Professional Body/ies**

Name of the Professional Body	Annual Membership	Life Membership	Membership No.	Sl No. of proof/documents Enclosed

**10. Research Guidance (No. of Students awarded M.Phil./Ph.D.)**

Status- Supervisor or Co Supervisor	M.Phil. (No.)	Ph.D. (No.)	Sl. No. of proof/documents Enclosed

### 11. Research Projects Undertaken (other than that for a Research Degree)

Subject /Topic of Research	Major or minor	Date of Commencement	Date of Completion	Total Grants/ fund received (in Rs)	Funding Agency	Whether outcome/ outputs sent to sponsoring agency	Whether the final report accepted by the agency	Sl. No. of proof/ documents Enclosed

### 12. References: Please provide names of three persons who are not related to you and are familiar with the work/ professional experience/ accomplishments

Name	1	2	3
<b>Contact Address</b>			
<b>Email:</b>			
<b>Phone (landline) With STD Code:</b>			
<b>Mobile Phone No.</b>			
<b>Fax with STD Code</b>			

### 13. Contact Details of the Applicant:

Address for Correspondence		Permanent address	
<b>Name:</b>		<b>Name:</b>	
<b>House No:</b>		<b>House No.</b>	
<b>Street:</b>		<b>Street:</b>	
<b>City:</b>		<b>City:</b>	
<b>State:</b>		<b>State:</b>	
<b>Pin Code</b>		<b>Pin Code</b>	
<b>Email</b>	<b>Phone No. (With STD Code)</b>	<b>Mobile No.</b>	<b>Fax No.</b>

## 14. Declaration:

I, \_\_\_\_\_ son/ daughter of \_\_\_\_\_ hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature/ appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant: \_\_\_\_\_

Name in Capital Letters: \_\_\_\_\_

Date: \_\_\_\_\_

Place: \_\_\_\_\_

*(Unsigned application is liable to rejection)*

## 15. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent/ contract/ temporary capacity, the application must be endorsed/ forwarded by the Head of the Department / Employer.

**Forwarded to the Doon University (State Government University of Uttarakhand) Dehradun, Uttarakhand, India – 248001**

The applicant Dr./ Mr./ Mrs./ Ms. \_\_\_\_\_ who has submitted this application for the post of \_\_\_\_\_ in the Doon University Dehradun

has been working in this organization namely \_\_\_\_\_ in the

post of \_\_\_\_\_ in a temporary/ contract/ permanent capacity with effect from \_\_\_\_\_

in the Scale of Pay/ Pay Band of \_\_\_\_\_ He/ She is drawing a basic pay of

\_\_\_\_\_ His/Her next increment is due on \_\_\_\_\_ Further, it is Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against the said applicant. There is no objection for his/ her application being considered by the Doon University (A State University) of Uttarakhand.

**(Signature of the forwarding officer)**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_

(Seal)

## 16. Checklist of Documents Enclosed

Sl. No.	Documents	Please tick, whichever is applicable
1.	Matric/ Secondary/ High School (10 <sup>th</sup> Class) Marks Sheet	
2.	Matric/ Secondary/ High School (10 <sup>th</sup> Class) Certificate	
3.	Sr. Secondary/ Intermediate (12 <sup>th</sup> Class) Marks Sheet	
4.	Sr. Secondary/ Intermediate (12 <sup>th</sup> Class) High School Certificate	
5.	Bachelor's Degree Marks Sheet	
6.	Bachelor's Degree	
7.	Master's Degree Marks Sheet	
8.	Master's Degree	
9.	M.Phill. Marks Sheet	
10.	M.Phill. Degree	
11.	Ph.D. Degree	
12.	JRF/NET/SLET/SET	
13.	Category certificate (OBC category certificate not earlier than <b>six months</b> )	
14.	Experience Certificate(s) from previous employers	
15.	Endorsement from the present employer	
16.	DD for the application fees (in original)	
17.	API Score Sheet (for Professor and Associate Professor only)	
18.	Any other	

NOTE: List of Documents be checked & ticked properly. Any lapse on this account is liable for rejection of your form.



# दून विश्वविद्यालय, देहरादून

## Doon University, Dehradun

Appendix-III Table-1  
ACADEMIC PERFORMANCE INDICATOR (API)  
[According to the UGC (4<sup>th</sup> Amendment) Regulation, 2016]

FOR THE POST OF .....

CATEGORY II: Professional Development, Co- Curricular and Extension Activities:

Sr. No.	Name of the Activity	Maximum API Score	Self-Appraisal Score	Verified API Score
1		15		
2		15		
3		15		
4		15		
5		15		
6		15		
7		15		
8		15		
9		15		
10		15		

Signature of the Candidate





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III.E. Fellowship, Awards and Invited Lectures delivered in Conferences/Seminar:

III.E. (i) Fellowship/Award

S.No.	Name of Awards/Fellowship	Name of the Academic Bodies given award/fellowship	Whether International/National/State/University Level Award/Fellowship	Claimed API	Verified API
	Total				

III.E. (ii) Invited Lectures/Paper:

	No. of Lectures	No. of Papers Presented	API Claimed	API Verified
International				
National				
State/University Level				
	Total			
The score under this sub-category shall be restricted to 20%of the minimum fixed for category III				

III.F.E Development of E-Learning Delivery Process/Material

S.No.	Name of Subject	Name of Module	Name of Web-Site on which uploaded	API Claimed	API Verified
	Total				

Note:

1. Candidate should provide documentary evidence for the claim of impact factor, index number, ISBN/ISSN number etc.
2. Documentary evidence for invited lectures should be provided. Only those lectures will be considered which are not meant to complete any curriculum content as guest/invited faculty.
3. Candidates is required to produce documentary evidence support of M.Phil. Degree awarded and Ph.D. thesis submitted/degree awarded for the score claimed as research supervisor/co-supervisor.
4. The candidate claiming score for completion of research project, consultancy, patents, etc. should provide documentary support (Only Project Director/Principal Investigator/Co-Investigator will get score).

Summary/Total API:

Category	II (Max.45)	III-(A)	III-(B)	III-(C)	III-(D)	III-(E-i)	III-(E-ii)	III-(F)	Total API Score
Score Verified									

List of Enclosure: (Please attach, copies of certificates, sanctioned orders, paper etc. wherever necessary)

Please attach separate sheets, if necessary.

Details of enclosure given along with API score claims:

- 1.
- 2.
- 3.

I certify that the information provided is correct as per records or documents enclosed along with the duly filled PBAS proforma.

Signature and Name with full address of the candidate  
with date