



Doon University

Mothrowala Road, Kedarpur

P.O.- Defense Colony, Dehradun – 248001 (Uttarakhand)

email: recruitment@doonuniversity.ac.in Website : www.doonuniversity.ac.in

APPLICATION FORMAT

Advertisement No:.....Dated:

Post Applied for:

**Fix your latest
Photograph and
Sign across**

Particulars of Demand Draft:

Draft No: _____ Dated: _____ Amount _____

Name of the Bank and Issuing Branch _____

Name of the Bank on which drawn

1. Personal details: write clearly (name as mentioned in the certificate of high school)

Name:	English						
	Hindi						
Date of Birth:	Day	Month	Year	Age as on date of advertisement	Year	Month	
Place of Birth:	City / Village:			State :	Country :		
Father's Name :	English						
	Hindi						
Mother's Name:	English						
	Hindi						
Religion:							
Aadhar No.							
Nationality :	Gender (Tick, Whichever is applicable)		Category (Tick, Whichever is applicable)		Marital Status (Tick, Whichever is applicable)		
	Male	<input type="checkbox"/>	<input type="checkbox"/>	SC	<input type="checkbox"/>	ST	
	Female	<input type="checkbox"/>	<input type="checkbox"/>	OBC	<input type="checkbox"/>	General	
					<input type="checkbox"/>	Single	
					<input type="checkbox"/>	Married	

2. Educational Qualification: *Attach self- Attested Photocopies of each examination*

	Name of the Board / University	Year	Marks Obtained	Maximum marks	%age of marks / CGPA with %age marks	Division	Subjects studied	Sl. No. of Attachments
Matriculation (10 th)								
Higher Secondary/ Intermediate (10+2)								
Bachelor's degree (Name of degree)								
Master's degree (Name of degree)								
M.Phil. in	Topic of the M.Phil. Dissertation:							
Ph.D.	Topic of the Thesis:							

Qualified JRF/ NET/ SLET - Yes or No

3. Past Worked Experience

Post held	Nature of appointment (Regular/ Contractual/ Temporary/ Visiting/ Guest)	Pay Scale/ Band	Basic Pay p.m. (Rs.)	Gross/ Consolidated Salary P.m. (Rs.)	Employer (Post Name & address of the organization)	Experience			Sl. No. of Attachments
						From	To	Total Experience (In Years & Months)	

4. Present Assignment

Designation	Employer (Name of the Organization)	Date of Joining Date/Month/Year	Nature of Appointment Regular/ Contractual	Sl. No. of Attachments
Basic Pay p.m. (Rs.)	Pay Band (Rs.)	GP/AGP (Rs.)	Increment Date (Date/Month)	

5. Examination Related Work Experience, if any

Sl. No.	Worked related examination	Sl. No. of Attachments

6. Proficiency in Computing: (on a scale of 1-10, where 10= the most proficient)

Windows based Packages	Proficiency
MS-Word	
Excel	
Power Point	
Access	

7. Training/ Workshop/ Orientation Programme

Sl. No.		Sl. No. of Attachments

(May be Used separate sheet)

8. Article/ Research paper, if any

Sl. No.		Sl. No. of Attachments

(May be Used separate sheet)

9. Seminars/ Conferences etc.

Sl. No.		Sl. No. of Attachments

(May be Used separate sheet)

10. Awards/ Appreciations, if any

Sl. No.		Sl. No. of Attachments

(May be Used separate sheet)

11. References: *Please provide names of two persons who are not related to you and are familiar with the work/ professional experience/ accomplishments*

Person	1	2
Name		
Address		
Contact No.		
Email id		

12. Contact Details of the Applicant:

Address for Correspondence	Permanent address
Email	Mobile No.
(Email id and mobile no. must be shared because further communication will be made on it.)	

13. Declaration:

I, _____ son/ daughter of _____ hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature/ appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant: _____

Name in Capital Letters: _____

Date: _____

Place: _____

(Unsigned application is liable to rejection)

14. Endorsement by the EMPLOYER

(In case of in-service candidates whether in permanent/ contract/ temporary capacity, the application must be endorsed/ forwarded by the Head of the Department / Employer.

Forwarded to the Doon University (State Government of University of Uttarakhand) Dehradun, Uttarakhand, India – 248001

The applicant Dr./ Mr./ Mrs./ Ms. _____ who has submitted this application for the post of _____ in the Doon University Dehradun has been working in this organization namely in the post of _____ in a temporary/ contract/ permanent capacity with effect from _____ in the Scale of Pay/ Pay Band of _____. He/ She is drawing a basic pay of _____. His/Her next increment is due on _____. Further, it is Certified that no vigilance case or disciplinary proceedings or criminal proceeding is either pending or contemplated against the said applicant. There is no objection for his/ her application being considered by the State University of Uttarakhand .

(Signature of the forwarding officer)

Name: _____

Designation: _____

Place: _____

Date: _____