

# **Doon University, Dehradun**

## **Advertisement for the recruitment of Project staff**

Doon University, Dehradun has released an advertisement for the recruitment of 8 positions of Project staff on purely temporary basis to work on research, development & extension project entitled “**Doubling Farmers Income Through Integrated and Collective Farming**” funded by Rural India Support Trust USA / The HANS Foundation New Delhi under the supervision of Prof. Kusum Arunachalam.

Details of positions, their eligibility and qualifications is available on University website [www.doonuniversity.ac.in](http://www.doonuniversity.ac.in).

Venue: Doon University Campus Dehradun.

Date of Walk-in / Online Interview (through google meet): 20/10/2022 Morning 10 Am

Onwards. Candidates possessing the qualifications should send their applications through mail to- [kusumarunachalam@doonuniversity.ac.in](mailto:kusumarunachalam@doonuniversity.ac.in) / [kusumdoon@gmail.com](mailto:kusumdoon@gmail.com) by 19th October 2022.

★ The list of shortlisted candidate for interview will be uploaded on University Website on 21<sup>st</sup> October.

### Advertisement for the recruitment of Project staff

School of Environment and Natural Resources, Doon University announces recruitment of eight N=9, positions of Project staff on purely temporary basis to work on research, development & extension project entitled “**Doubling Farmers Income Through Integrated and Collective Farming**” funded by Rural India Support Trust USA / The HANS Foundation New Delhi under the supervision of Prof. Kusum Arunachalam. These positions are up to 31<sup>st</sup> March 2024 / co-terminus with the project, whichever is earlier.

S.No.	Designation Salary	Position Advertised	Qualifications	Work Details
1	Project Coordinator  Rs. 31,000	1	Master’s degree in any subject, experience of work in rural development sector especially in horticulture and agriculture sector. Experience of work in livelihood programs.	Project Coordinator will work for helping the Program Manager, he will be working with Program Manager in development of quarterly work plan, discuss its financial aspects of work plan with project accountant. He will be responsible for coordination with field teams, members of farmer producer company’s/ self-help groups. Project Coordinator will work for implementation of field plan at <b>macro level</b> with proper coordination with field team, he will update the project investigator and program manager with the requirements of field staff, volunteers for implementation of work plan. He will be responsible for report writing and data collection through cluster coordinators in timely manner. Project Coordinator will be responsible for development of MIS data base in this he will work in coordination with the project associate and project fellow. Project Coordinator will also work for supporting farmer producer company for creation of livelihood opportunity in hills of Uttarakhand.
2	Project Associate  Rs. 27,000	1	Masters / Bachelor’s degree, experience of work in rural development sector especially in horticulture and agriculture sector. Experience of work in livelihood programs.	Project associate will help the Program manager, Project Coordinator in development of MIS data base. Project associate will work at <b>micro level</b> for proper timely implementation of components of work plan with the support of Project Coordinator, Project Fellow and field team. He will be responsible for weekly discussions with SHGs, field team. Project associate will work for developing primary reports which will be submitted to Project Coordinator, PA will also check the implementation of financial plans and work in coordination of project accountant to collect the field bills online through the web portal. Project associate will also work for supporting farmer producer company for creation of livelihood opportunity in hills of

				Uttarakhand.
3	Project Fellow Rs. 25,000	1	Masters / Bachelor's degree, experience of work in rural development sector especially in horticulture and agriculture sector. Experience of work in livelihood programs.	Project fellow will help the senior staff in data management, PF will help the PM in providing time to time trainings of the field team in data collection in pre designed formats. PF will ensure that the cluster coordinators are functioning according to the work plan, for this he will be in continuous touch with Technical Advisors cluster coordinators, Technical Assistants. PF will be responsible for developing the list of material required for trainings, contacting different vendors, suppliers for purchase of required material etc. PF will be directly responsible to get the work done in field with the help of field staff and volunteers. Project fellow will also work for supporting farmer producer company for creation of livelihood opportunity in hills of Uttarakhand.
4	Cluster coordinator Rs. 11,500	3	Intermediate Pass. Work experience in Agriculture and Horticulture sector. Work experience with Self Help Groups. Preference will be given to local youth and experienced farmers.	Cluster coordinators will work in close association with Technical advisors, PF, volunteers and work for ground level implementation of the work plan, distribution of materials to farmers. Cluster coordinators will be responsible for data collection from farmer's field with the help of technical advisors, volunteers and farmers. Cluster coordinators will be responsible for filling the formats provided by seniors they can take help of volunteers for the same. Cluster coordinators and technical advisors will be responsible for development of nurseries, plant distribution, monitoring within the cluster and filling the format data into excel sheets.
5	Technical Assistant Rs. 10,500	2	Intermediate Pass. Experience of working in Agriculture, horticulture and Herbs in Uttarakhand, Experience of working with farmer groups. Preference will be given to local youth and experienced farmers.	Technical assistant with work for data collection from farmer's field, distribution of material to farmers, making a team with volunteers for implementation of work plan. TA will provide information from farmers to head office with the help of C Coord. And volunteers. TA will collect the photos, formats and submit to C Coord., TA can take help of volunteers after approval from Project Manager.

Shortlisted candidates will be communicated through e-mail to appear for Interview. No TA/DA will be paid for attending the interview.

Conditions: The decision of the selection committee will be final. The selected candidate may be terminated with a 30-day notice, or communicated through email or any other electronic medium available before the completion of tenure. The termination will solely depend on unsatisfactory performance in field or any inappropriate behavior with the team member's. The requirements of minimum qualification and/or experience and age may be relaxed in the case of candidates with outstanding credentials and work experience.

The list of shortlisted candidate for interview will be uploaded on University Website on 21<sup>st</sup> October 2022.